

**Minutes of the Meeting of WINSTER PARISH COUNCIL held on
Monday 3rd February 2020
in the Jubilee Room, Winster.**

Present: Cllr D Crutchley (Chairman (DC)), Cllr A Cooper (AC), Cllr R Knox (RK), Cllr C Newton (CN), Cllr D Robinson (DR) Cllr A Stone (AS)

Cllr C Swindell (DDDC)

In attendance: 4 members of the public

Miss A Higon (Locum Clerk/RFO) (AH)

PART 1

21/20 Apologies

Received from Cllr S Wood – Illness. All Councillors wished SW a speedy recovery.

22/20 Variation of Order of Business

None

23/20 Declaration of Members Interests

The following declarations were made:

Cllrs CN and DR declared an interest in item 33/20, as members of the pond and community orchard group and remained in the meeting for these items.

24/20 Public Speaking

A member of the public spoke on the possibility of installing an honesty box in the village car park along with signage indicating no overnight parking and the location of the nearest WCs. Councillors were also asked to consider the viability of the installation of solar PIR lighting in the interests of safety.

Representations were made in respect of the potholes on East Bank which were causing traffic to churn up the non-tarmacked land on the opposite side of the carriageway as motorised attempted to avoid the same.

It was further raised that cars are parking on the single-track road between the Miners Standard and Poor House Lane and a request was put forward to Councillors that yellow lines be put in place. Councillors indicated that this was not within the remit of the Parish Council and that as lining had been investigated on previous occasions unsuccessfully, it was felt that the highways authority would not look favourably upon this as the road has a national speed limit.

The parishioner thanked Cllr Cooper for his work in personally tarmacking Burma Road .

A second parishioner raised the issue of a motor vehicle which appeared to have been abandoned in the village car park and did the Parish Council have the powers to have it removed. Councillors indicated that they were aware of the vehicle and had contacted the owner and raised concerns but did not have powers to enforce its removal.

The issues of the temporary hedge blocking the sight line at the right turn between The Miners Standard and Poor House Lane were raised. It was noted that this was within the terms of the Peak District National Park temporary planning permission. The developer had been contacted and informed that as works were still being undertaken it was not possible to remove the hedge at this time.

Margaret Lester requested that the Outdoor Gym Project be placed on the agenda for the next Parish Council Meeting as she would require Parish Council support for the project to go forward. Councillors re-confirmed their support towards the project in light of the fact that grant applications were in progress, and these required a statement from the Council indicating a) their backing of the project b) confirmation of their permission to install equipment and c) the Parish Council will take over the upkeep of the same under the terms of the Parish Insurance Policy.

Councillors posed questions regarding the siting of the equipment., ML indicating this would be around the edge of the land. A second question was raised namely had the land been surveyed by Severn Trent Water due to their services below the surface. ML indicated he was not aware of the survey results, if any, but the layout was flexible dependant on findings.

Councillors agreed to produce a letter for ML to forward to funders expressing their agreement in principal. As the item had not been on the agenda for this meeting and therefore it was not possible to make a formal resolution at this time.

Cllr C Swindell (DDDC)

Spoke on the pothole at Crossroad which had been reported to DCC Highways back in October. This appears to have been exacerbated by a water leak. Councillors noted that this had been chased by the Parish Council previously.

Residents of West Bank had contacted the District Councillor regarding HGVs which had been using the road and the excessive speeding in the area. There had been one minor accident at this location. CS indicated he had contacted the Executive Director of Economy Transport and Environment at DCC, requesting signage indicating the road was not suitable for HGVs. Parish Councillors directed the Clerk to make a similar request on their behalf.

A member of the public had been fined for parking in a bus bay on Main Street. It was confirmed that this was a highway matter over which the Parish Council had no control.

Cllr DR asked that the Residents Survey and Highways be placed on the agenda for the next meeting.

Cllr CN indicated he had cleaned the interpretation panels within the village and once the weather improves the frames can be varnished and this will ensure that the panels will not need replacing for some years.

Cllr DC Indicated that it was necessary to look into the tendering process for grazing licences for 2020-21, and notices would be placed in the Parish Magazine and on the Parish noticeboard using the same form of words as in previous years

Cllr AS indicated that the planning application regarding a dog walking area that had been addressed at the January Parish Council meeting had been called in by the PDNPA and a meeting would take place on 10 February 2020. He had advised parishioners to attend the same if they wished to comment.

Cllr AC indicated he had spoken with the applicant of the above and stated as they were not at the Parish Council meeting where the application was presented, he was unable to make comments at this time.

Cllr AC also indicated he had completed work on the wall at the Top of East Bank.

25/20 Minutes

The Minutes of the Council Meeting held on the 4th November 2019 were accepted as a true record following minor typographical amendments and signed by the Chair.

26/20 Matters Arising

4/20 Parking on Grass Verges

As this had now ceased the matter was considered closed.

17/20 Access to Playing Fields Car Park

Cllr Wood was to have brought this matter to the meeting of the PFA but due to illness was unable to attend. The matter is therefore in abeyance until the next PFA meeting to be held on March.

4/12 Cleaning of Parish WCs.

As this position is currently undertaken by R Greatorex under his contract as Clerk it was **RESOLVED** to place this on hold until his return from sick leave.

27/20 Confidential Matters

In view of the confidential nature of items 17 to 20 it was **RESOLVED** to exclude the press and public from the meeting in accordance with the Public Bodies (Administration to meetings) Act 1960, s1, in order to discuss the item.

28/20 Chairs Announcements

Following the resignation of a Councillor thus creating a vacancy a notice informing the electorate of their right to request an election had been posted within the Parish. The Chair was awaiting a response from the DDDC Returning Officer in respect of whether an election had been called. This is to be an agenda item at the next Parish Council meeting.

The Chair indicated that the Locum Clerk had now obtained a copy of the Parish Insurance policy and schedule.

29/20 Locum Clerk's Report

As the Locum Clerk indicated she would not be available for the May meeting if her services were still required it was **RESOLVED** to change the date of the May meeting to the 12th in the event that the substantive Clerk was still unavailable.

The Clerk was tasked with inviting the local PCSO to the next Parish meeting with a view to asking them to take part in the public speaking.

Cllr DR asked that the Clerk contact DALC and obtain more information with regard to the Rural Villages 20 mph action group to obtain information prior to making any decision whether to take part of this.

30/20 Finance

(a) Accounts for Payment

Payee	Amount Payable	VAT Element	Cheque Number	Budget Head To be Confirmed
Southern Electric	£28.79	Nil	616	TBA
Lease Renewal: Winster Market House	325.00	£65.00	618 627	TBA
Amanda Higton – Locum Clerk Salary	86.40		TBA	TBA
DM Payroll Services	52.50	Nil	TBA	TBA
2Commune Website Hosting, Licence and Support to 02/01/2021	52.00	87.00	TBA	TBA
Clerks Salary(January)	£227.64	Nil	TBA	Staff Salaries
Chairman's expenses	24.19	4.03	tba	TBA

(b) Income

Received From	Amount Received	Budget Head To be Confirmed
Mandale Memorials	£235	TBA

RESOLVED That (a) payments listed are approved for payment and (b) income listed is Noted.

Copies of the budget breakdown for 2020-21 were circulated for information along with the November summary of receipts and payments.

Cllr DC and the Clerk agreed to meet and bring the receipts and payments account up to date for tabling at the March meeting to enable a quarterly reconciliation to take place.

31/20 Winster Market House Lease

Cllr Knox spoke to the above and indicated that a new lease had been negotiated with the National Trust for the period 1 January 2020 to 31 December 2021 and once the National Trust have had sight of the Parish Insurance and received outstanding fees, they will complete and return.

32/20 To consider Planning Applications

NP/DDD/0120/0009 Addition of TV aerials to each end gable and a satellite dish to the front elevation of each of the 4 flats currently being constructed under planning approval reference NP/DDD/0719/0707.

RESOLVED no objection to the application.

33/20 To Consider the operational details for the Management Agreement with Winster Pond and Community Orchard

Relevant operational documentation was tabled.

it was **RESOLVED** that risk assessments and the volunteer register are no longer to be retained by the Parish Council and all documentation is to be held by the Pond and Community Orchard Management Committee.

34/10 Parish Statement

Cllr DR spoke indicating it was felt that the current Parish Statement, a PDNP initiative, did not accurately reflect the position of the village. It was felt that as this was an important document that could be used as the basis of a Neighbourhood Plan it was **RESOLVED** to convene a working party consisting of Cllrs CN, RK and DR to work on the initial draft then put it on the website for comment. The draft to be made available for the next meeting.

35/20 Consider the Revised Paper on the Involvement of Parishioners in Planning Discussions

Councillors spoke to the previously tabled paper and consideration was given to the suspension of Standing Orders to enable applicants, objectors and interested parties to speak during the consideration of planning applications during a meeting.

It was **RESOLVED** to trial this process in the short term and also to undertake a comprehensive review of Standing Orders.

35/20 Correspondence & News items

ACCEPTED having previously been circulated.

The request for permission to plant a tree in the community orchard to celebrate a parishioner's 90th birthday was delegated to the Chair of the Pond and Community Orchard for decision.

It was **RESOLVED** to delegate decisions regarding the burial ground i.e. siting headstones. and reserving plots to the Chair and Clerk following requests for both items. .

Meeting closed at 9.30 pm

Signed..... Date: 3 March 2020