

# WINSTER PARISH COUNCIL

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Dear Councillor

24<sup>th</sup> February 2021

You are hereby summoned to attend a meeting of Winster Parish Council to be held at The Burton Institute on Monday 5<sup>th</sup> July 2021 commencing at 7.00pm.

IMPORTANT NOTICE – Due to Social Distancing requirements public and press are welcome to attend the meeting remotely. Anyone wishing to do so please contact [clerk@winsterparishcouncil.gov.uk](mailto:clerk@winsterparishcouncil.gov.uk) and you will receive the necessary meeting ID and password.

Yours sincerely

**Janice Jackson**  
**Acting Clerk & Responsible Financial Officer**

## AGENDA

- 1. To receive apologies for absence**
- 2. Variation of order of business**
- 3. Declaration of members Interests**

*To enable members to declare the existence and nature of any disclosable pecuniary and non-pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.*

*Where a member indicates that they have a disclosable non-pecuniary interest, but wish to make written representation regarding the item before leaving the meeting, those representations will be read to the meeting under item (a) of Public Speaking.*

- 4. Public Speaking – (15 minutes)**  
*A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter.*

*If the Police Liaison Officer, a County Council, Peak Park Authority or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.*

- 5. Co-option to fill Casual Vacancy Update**

6. **To Approve the Minutes of Council Meeting on 7<sup>th</sup> June 2021**
7. **To consider whether any items should be taken with the public and press excluded in accordance with the Public Bodies (Administration to Meetings) Act 1960, s1.**

**8. Chair's Announcements**

**9. Clerks Report**

**11. Finance:**

- (a) Approval of Payments
  - RF Purslow (Wardens salary) # CONFIDENTIAL
  - HMRC (Tax up ) # CONFIDENTIAL
  - J Jackson (Locum Clerks salary) # CONFIDENTIAL
  - HMRC (Tax ) # CONFIDENTIAL

**(# Payment issued in accordance with Financial Regulations)**

(b) Income Received

T Greatorex & Sons FD (Funerals)  
Land Rent Public

(c) To Approve Accounts for Year Ending 31.03.21

(d) To Consider on-line Banking

(e) Bank Signatories

(f) Budget Appraisal and Risk Assessment

**12. ROSPA Playground Audit**

**13. To Consider/Review Grounds Maintenance Contracts for 2021/22 - Mowing**

**14. To Consider the Recommendations of the Hearing Panel – Councillor Training**

**15. To Receive Planning Decision Notices**

**16. To Consider Planning Application Number**

All Planning Applications can be viewed on <https://portal.peakdistrict.gov.uk/>- (Please type in the last four digits of the application number into the search box to view details on this application)

NP/DDD/0621/0645 Variation of condition 25 NP/DDD/1119/1183 Varied to state that the exit can be altered to improve visibility and safety by moving the wall back as per attached drawing – The Manor, Main Street.

## **17. Correspondence: To note items for information**

DCC – Mobile Library  
IC&CM – Newsletters  
DDDC – Servo issues  
OSS – AGM  
DDDC – Public open Spaces Order  
DCC – Road Closure Elton  
PDNPA – Parish Bulletins

## **18. Parish Council Policies and Procedures Review – including**

- (a) Review of Cooption Policy
- (b) Review of Insurance
- (c) Standing Orders
- (d) Financial Regulations
- (e) Model Publication Scheme
- (f) Land and Assets

## **19. Committee Reports**

- (a) Committee Terms of Reference
- (b) Communications Committee Report
- (c) Environment committee Report
- (d) Finance and HR Committee Report
- (e) Traffic and Road Safety Committee Report
- (f) Social Media Policy

## **20. Webcam Proposal**

## **21. Digital Mapping Report**

## **22. Allotments including fencing**

## **23. Installation of Bollards (one tender received)**

## **221.Appointment of New Clerk**