

WINSTER PARISH COUNCIL

Clerk & Financial Officer: Trisha Dale

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clerk@winsterparishcouncil.gov.uk

MINUTES OF ORDINARY MEETING: 4th April 2022, 7pm in the Burton Institute, Winster.

These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Parish Council meeting on 9th May 2022

Signed Chair of meeting

In attendance: Cllr. Frederickson, Cllr. Cllr. Robinson, Cllr. Brown, Cllr. Wood, Cllr. Cooper

Also Present: Clerk/RFO Trisha Dale, PCSO Carly Mattison, 2 members of the public.

No.	Item
04/01/22	Apologies Received from Cllr. Hatfield and Cllr. C. Swindell.
04/02/22	Declaration of Interests Cllr. Wood - item 04/08/22 E Cllr. Cooper - item 04/08/22 L
04/03/22	Reports: A: County Councillor's Report: None this month Cllr. Frederickson to request attendance of Cllr. Spencer to the next parish council meeting to discuss the issues highways issues, item 04/08/22 F B: Borough Councillor's Report: None this month C: Police Report: PCSO Carly Mattison attended the meeting to introduce herself. There was no instance report as there are no real issues occurring within Winster with the ongoing exception of speeding in the Village. PCSO Carly Mattison explained that the speeding issue is a priority with further speeding checks to take place. Cllr Brown asked for an update with a list of residents previously provided who would be interested in speed camera training. PCSO Carly Mattison to check and update the council via the clerk on the current situation. PCSO Carly Mattison enquired if there were any particular areas of concerns, the council main roads of concerns are on entry to the village, predominately between 5:30 – 6:30 am and around Winster Primary School. PCSO Carly Mattison, directed the council to the Derbyshire Crime Police and Commissioner website where there is information on an upcoming trial of speed indicator devices, Clerk circulated prior to the meeting (see item 04/10/22 v). Council agreed to look into this but had concerns relating to funding and previous Highway trials which indicated speed "slowdown" devices were only to be considered where there were high incident rates. The council requested they receive feedback on the outcome of trials, PCSO Carly Mattison agreed to provide the information via the clerk. D: Chair's Report: None this month

04/04/22	<p>Public Speaking A Village resident requested an update on the Play Area gate repair concerning the replacement of the spring to ensure the gate closes, whilst this continues to be unaddressed dogs are managing to enter the area. Cllr Wood ensured the resident that the replacement spring has been ordered, that he is waiting for delivery.</p>																				
04/05/22	<p>Members Questions to the Chair None this month</p>																				
04/06/22	<p>Minutes of Last Meeting and Matters Relating Thereto A: The minutes of the previous Parish Council meeting held on 14th February 2022 were considered. The minutes were then approved (prop D.B. 2nd S.W, unan) The signing of the minutes of the previous Parish Council meeting, held on 7th March 2022, was deferred until the next meeting, as the Acting Chair of this meeting was not in attendance. B: There were no matters to discuss relating to the minutes of the last meeting.</p>																				
04/07/22	<p>Finance A: To note the Council's monetary assets: Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements. Clerk waiting to receive backdated bank statements in order to complete year-to-date finance summaries.</p> <table border="1"> <tr> <td></td> <td>Current Account</td> </tr> <tr> <td>Balance brought forward 1st April 2022</td> <td>£57460.33</td> </tr> <tr> <td>Total Income</td> <td>To be confirmed</td> </tr> <tr> <td>Total Expenditure</td> <td>To be confirmed</td> </tr> <tr> <td>Balance</td> <td>£28,511.40</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>Last Statement Balance 28th February 2022</td> <td>£28,646.28</td> </tr> <tr> <td>Less un-presented cheques</td> <td>£134.88</td> </tr> <tr> <td>Add uncleared deposits</td> <td>£0.00</td> </tr> <tr> <td>Available Balance 1st March 2022</td> <td>£28,511.40</td> </tr> </table> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p> <ul style="list-style-type: none"> i) T. Dale – Salary and expenses- £310.65 ii) F. Purslow – Salary, arrears plus Holiday Pay –£452.09 plus belated expenses of £6.66 Total 458.75 iii) HMRC – Tax – less overpayment for last quarter (£210.20 - £50.40) - £159.80 iv) DDDC – Rates, paid DD - £364.27 v) PHS Group – Hygiene services - £111.77 vi) L. Brown – Pay award arrears @1.75% - £26.15 vii) Derbyshire Wildlife Trust - £570.00 viii) PK Littlejohn – additional audit 2021/22 - £426.00 ix) PPPF – subscription - £12.00 x) DALC – Subscription - £374.56 xi) NetWise – System transfer - £25.32 i) Belated invoice received E. Smith – Cleaning - £75.00 ii) Belated expenses F. Purslow £6.66 <p>All payments endorsed. In addition, Water Plus Ltd had contacted the previous clerk giving notification of unpaid bills with an instruction that the water supply to the public convenience will be disconnected. Clerk has contacted Water Plus Ltd to advise of change of billing address and requesting a copy of the outstanding statements. Council agreed that on receipt outstanding invoices to be paid. (prop DF, 2nd DB, unan) C: To note the income and receipts of the Council: - None this month</p>		Current Account	Balance brought forward 1st April 2022	£57460.33	Total Income	To be confirmed	Total Expenditure	To be confirmed	Balance	£28,511.40			Last Statement Balance 28th February 2022	£28,646.28	Less un-presented cheques	£134.88	Add uncleared deposits	£0.00	Available Balance 1st March 2022	£28,511.40
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04/08/22

Council Matters:

A: Casual vacancies, to Co-opt in order to fill the two casual vacancies.

Applications for the Casual vacancies, previously forwarded to councillors, where discussed it was agreed and announce that John Geddes and Moira Randles were elected. Acceptance form and register of Pecuniary interest form to be completed, provided to the clerk. Clerk to notify DDDC of appointments (prop DF, 2nd DR, unan)

B: The installation of bollards on the triangle by the Miners Standard, was debated. It was agreed as the bollards have already been purchased, being stored in the woodyard, and the increase in parking causing damage to the area that the council should commence with the installation. Clerk to check/find previous quote for installing c50 posts plus large corner post. Cllr Wood to contact company who provided quote to find out if the quote still stands, if not request an update. To be discussed further at the next council meeting.

Cllr. Brown raised the Village Shop signage, the sign to be place on a post directing visitors to the shop. Cllr Robinson, requested that the placement and size of the signage be placed in such a place it would not impact on mowing maintenance or obstruct pedestrians.

C: Cllr. S. Wood updated the council on the allotment allocation, 8 plots have now been agreed leaving 8 available. Cllr Brown to request an advertisement of the available plots in the village magazine.

Of the 8 plots taken, only 3 agreements received, Cllr Wood to chase for signed agreements. Clerk to start the invoicing process.

Following an email from a plot holder regarding the conditions at the front area/entrance being boggy, the council agreed to monitor this and if necessary, address using type 1 lime stone.

D: The updated contact details on the policies below were discussed and agreed (prop DF, 2nd DR, unan)

- i) Data Protection Policy
- ii) Information Available Policy
- iii) Cemetery Regulations
- iv) Complaints Policy
- v) Co-Option Policy

Councillor Wood left the meeting

E: Environment Working Group:

Cllr Robinson notified the council that he has reported damage caused by a blocked drain opposite Brookdale Lane at the top of the cemetery. To follow up progress at the next meeting.

Cllr. D. Robinson to updated on the progress of development of the Management Plan following the Wildlife Trust report. He felt that despite limitations, time of year etc. the report was excellent and from this was able to put together the management plan.

A number of quotes were obtained to include a full mow, cut and collection, 5 further mow including playground, Woodhouse Lane and verges. The quotes however far exceed expectations with the lowest at £13,600 plus VAT. Based on this information the plan was revisited, if the March mowing was removed the quote reduced to £8,650 plus VAT. The working group felt that this still not met the need for value for money.

A future revisit to the plan, identified the need to split the requirements/costs further.

As such an interim quote has been obtained S. Wood, Garden Services, this is to be confirmed, tasks to be scaled back (see below) and a request later in the year to residents for assistance with planting. Estimated cost reduced to £6,500 plus VAT.

Based on information available in previous years ground maintenance, sourced from DDC covering years 19/20 and 20/21 cost £13,475.04 averaging £6,737.52 per year.

Revised tasks:

- i) Main cut and collect late July – to take into account secret garden event.
- ii) Woodhouse Lane, one cut late July/August
- iii) 5 yearly mows plus verges
- iv) Scarification, after last mow.
- v) Following advise from DWT the laying of green hay, sourced from flower rich meadows for planting in August

Moving forward in future years these requirements will lessen with cost reductions.

The current Management plan is out for consultation, and included in the residents meeting being held on the 7th April.

Cllr Robinson received an email from a resident expressing how “hugely impressed by the detailed plan” and sending “congratulations on such a thorough piece of work”.

Councillor Wood returned to the meeting

F: Traffic Working Group:

As there is little progress with regards to the issues raised with Highways Cllr.

Frederickson will invite Cllr Spencer, County Councillor to the next meeting to discuss the issues with the aim to resolving the lack of progress. (See 04/03/22 A – County Councillors Report).

Cllr Brown, following on from item 04/03/22 C – Police Report reiterated the issue of speed on the village roads, he reported that previously a local business may consider donating funds for the installation of speed indicator devices. It would be good to have the feedback on the trials as there is some contradiction from various department on which are effective. Cllr Frederickson mentioned the 20's plenty scheme and feels this should be considered for adoption.

Cllr Brown to update a previous summary on the subject for further discussion.

G. To discuss and update on affordable housing within Winster:

If was felt that this should be reviewed in the working group, with a meeting to be arranged, to look at housing in general. A housing survey and further research, data etc to be obtained in order to provide for informed decisions and discussions. Once in an informed position working group to consult residents.

H: A template of a new grit bin sign was circulated. The sign would include a barcode which will enable residents to notify if the grit bin needs replenishing. Initially a laminated template will be fixed to the bins, if successful it will be adopted with suitable signage being provided.

I: The public toilet sign/s was discussed, specifically around the wording of the sign. The following was agreed

Winster Public Toilets

These toilets are maintained and paid for by Winster Parish Council out of residents Council Tac. These are the only remaining public toilets for miles around, with many being closed, sold off and turned into convenience stores. These were taken into

	<p>ownership by the Parish Council to keep them open. It would therefore be appreciated if users would please donate 50p to their upkeep and to keep them open in the donation box round the corner to the left.</p> <p style="text-align: center;">Thank you Winster Parish Council</p> <p>An additional sign above the donation box, to simply say DONATION BOX.</p> <p>It was also suggested that there could be an opportunity to advertise the village shop, a resident at the meeting suggested that signs could be placed on the back of toilet doors which would be seen whilst toilets being used. Cllr Brown and Cllr Geddes to investigate options. To cover the costs of materials Cllr Geddes requested £30 spend (prop DF, 2nd DB, unan)</p> <p>J: Due to the decline in Swift numbers a Swift Conservation Project has been set up in partnership with the Wildlife Trust. The main focus discuss was with regards to habitat and the requirement of Swift boxes to be installed on the north side of buildings, it has been investigated with no conservation issues being raised. The Council supports wildlife initiatives and as such Cllr Frederickson inquired if the council would consider making a small donation of £200 to purchase boxes, there would be no charge for installation. It was agreed to make the donation (prop DF, 2nd DR, unan)</p> <p>K: A brief update was given by the clerk non funding for the Village Jubilee Celebration. Clerk has been liaising with the organisers and DDDC obtaining information required to access funds and complete the appropriate paper work. This has now been completed. On receipt of the funding decision Clerk to update organisers and council</p> <p><i>Councillor Cooper left the meeting</i></p> <p>L: Clerk informed the council that the kerb damage at the top of East Bank has been reported, on receipt of a response to update the council. The company responsible for the driver who damaged the wall at carpark have generously offered to provide a donation to the Council. A quote to repair the corner of the wall was received by AR Cooper at a cost of £264 (including VAT). The council considered this but felt that if we are the repair the damage it should also consider the damage to the middle of the wall. Clerk to request a revised quote to include the addition repair.</p> <p><i>Councillor Cooper returned to the meeting</i></p> <p>M: Due to the increase in the minimum wage, the hourly rate for the Warden was discussed. It was agreed to retain as close to possible the existing differential. Clerk to update Warden on review. (prop DF, 2nd AC, unan)</p>
04/09/22	<p>Planning</p> <p>A: The following was discussed, considered and instruction given to the clerk to report the Council's views:</p> <p style="padding-left: 40px;">i) NP/DDD/0222/0199 - Westhills Farm, West Hills Equestrian, Buckdale Lane, Winster, Certificate for existing development, to confirm that the building</p>

	<p>operations undertaken at Westhills Farm (the existing buildings) are lawful through the passage of time. – The council have no comment.</p> <p>ii) NP/DDD/0322/0291 - Winster Methodist Church, East Bank, Winster, S.19 application for the variation of condition 2 on NP/DDD/0619/0665 – No objection raised.</p> <p>iii) NP/DDD/0322/0315 - Land to the North side of East Bank just up and opposite from Wyns Tor Bungalow, Winster, remove timber field gate and the remains of the stone wall next to the road and resurface the land with an appropriate hardstanding covering for the area, i.e. stone cobbles, in order to use it more easily for parking. We would like to clear the overgrown section to enable us to have 4 parking spaces instead of parking spaces. – No objection raised.</p> <p>iv) NP/DDD/0322/0414 - Land off Wensley Road, Wensley Road, Winster - New build semidetached property to provide affordable housing for sale. – No objection raised.</p> <p>Whilst no objection raised the council would have preferred two 3 bedroom homes previously rejected at planning stage, instead of the planned one three bedroom and two one bedroom flats. Clerk to stress this when responding to the planning department. Also see item 04/08/22 G</p> <p>B: To note any planning decisions as notified by the Peak District National Park Authority:</p> <p>i) NP/DDD/1121/1283 - The Dower House, Main Street, Winster, Listed Building consent - minor changes to interior walls on the first floor within the bathrooms and shower room. GRANTED</p>
04/10/22	<p><u>Correspondence & Circulars:</u></p> <p>To note and discuss, if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:</p> <p>i) DDDC – Colin Swindell - Various</p> <p>ii) PDNP – Parish Bulletin</p> <p>iii) DALC – News Letter</p> <p>iv) DDC – Community News, Road Closures</p> <p>v) Derbyshire Police and Crime Commissioner – Trial of Speed Indicator devices, Public Space Protection Orders. (See item 04/03/22 C – Police report)</p>
04/11/22	<p>Items for the Village Magazine</p> <p>Communicating of available allotment plots.</p>
	<p>Next Parish Council Meeting</p> <p>The next Parish Council Meeting will take place at 7.00pm on Monday 9th May 2022, at the Burton Institute, Winster.</p> <p>Meeting closed at 8.35pm</p>