

WINSTER PARISH COUNCIL

Clerk & Financial Officer: Trisha Dale

Ivy Dene, Main Street, Birchover DE4 2BN

clerk@winsterparishcouncil.gov.uk

MINUTES OF ORDINARY MEETING: 3rd October 2022, 7pm in the Burton Institute, Winster.

These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Parish Council meeting on 7th November 2022

Signed Chair of meeting

In attendance: Cllr. Frederickson (Chair), Cllr. Robinson, Cllr. Brown, Cllr. Wood, Cllr. Randles, Cllr. Cooper.

Also Present: Clerk/RFO Trisha Dale, Cllr. Swindell, 3 members of the public.

No.	Item
10/01/22	Apologies Apologies received from Cllr. Hatfield, Cllr. Geddes, Cllr. Spencer, PC Carly Mattison
10/02/22	Declaration of Interests Cllr. Robinson item 10/08/22 K
10/03/22	Reports: A: County Councillor's Report: None this month B: Borough Councillor's Report: Cllr Swindell apologies to the council for not attending recent meetings, this was due to other commitments but has been available via email and or phone and remains available to support the council. There was not much to update the council at present, work as usual continues to be progressed, however there are some delays due to resourcing/staffing issues. Cllr Swindell expressed his main cause of concern at present is regarding the relocation of Travellers. Those previously based at Ashbourne were moved to Harrison Way, Darley Dale, and it was felt that this was an arbitrary decision to relocate. The decision was based with no recommendations, knowledge or information on either site. A working group is in place, on which Cllr Swindell is involved, to consider various site options and will be taking a pragmatic approach. With regards to the Winster site at Leacroft, this was discussed and ruled out as the area is to be built up and not large enough to accommodate the traveller families. Cllr Swindell then opened up to questions, none were raised. C: Police Report: Clerk on behalf of PCSO Carly Mattison updated the Council as follows: Speed checks planned in during for September were deferred and will take place in October. It was questioned if there was update on the speed watch training. (see item 10/08/22 N) A list of names has been provided and all paperwork signed off for the speed check site near to the school. There have been a few incidents of door sellers again in the rural areas, if anyone in the community would like a door stop seller sign, they should email their details to mnt@derbyshire.police.uk . Clerk to forward this information for the Village magazine. There is a street meet on the 25/10/2022 at 1500-1600 at the junction of Leacroft Road, any residents with any concerns are welcome to pop along. Clerk to forward

	<p>this information for the Village magazine. D: Chair's Report: None this month</p>
<p>10/04/22</p>	<p>Public Speaking</p> <p>Resident 1: The Council were asked if the common was to be mown again this year? And if residents living by the common could be involved? And could they be notified in advance when mowing was to take place? As the operation of mowing is extremely noisy and generates fumes this can cause issues, especially when working from home. If advanced warning was given then alternative arrangements could be made, e.g. move and set up in a different room, work from the office. It was also requested that the contractors were informed not to touch the residents wall, previously grown honeysuckle was removed. Cllr Robinson informed the resident that it would only be verges and boundaries that were to be mowed again this year, and that resident involvement was welcome. (see 10/08/22, Council Matters, J) That he would gladly email the residents with dates of mowing however it is not always possible to pin the contractor down to a given date. He will also instruct that the residents wall should not be touched.</p> <p>The issue of dead leaves blocking a drain on West Bank was raised, Clerk to contact DCC to resolve.</p> <p>Issues with parking on the triangle were raised, it was noted that it was on the agenda for discussion. (see 10/08/22, Council Matters, M).</p> <p>It was asked if West Bank could be included in the 20 mph speed zones currently being lobbied. Cllr Brown explained the aspiration was that all 30 mph zones to become 20mph but that we are not at that stage, any attempts thus far have been bounced back by Highways. We have obtained support/recognition from Cllr Spencer for a 20mph zone outside the school but will continue to argue the case for all 30 mph as we believe it is less work and more cost effective to replace all signs rather than on individual basis. The ambition is to have a Village Gateway, name of village, speed limit etc.</p> <p>Resident 2: Thanked Cllr Brown for the article on West Bank Parking in the Village Magazine. Unfortunately, nobody is taking any notice. The parking causes issues when trying to walk with cars parking on pavements and mirrors protruding. The resident has to assist a partner who has mobility issues as the parking causes extreme difficulty, and have at times to walk on roads and cobbled uneven walkways. It was noted that this item is on the agenda. (see 10/08/22, Council Matters, M) Financial support was requested for help with the funding of mowing of Woodhouse Lane. The Pond and Orchard Group work hard to raise funds for the Group but the costs of the ride on mower - insurance, maintenance and fuel, are above the Group's affordability. The mowing requirement is now 50% extra than just the orchard area. It was noted that this item is on the agenda (see 10/08/22, Council Matters, K) Issues were raised regarding Plackets Spinney to Birchover Edge footpath (path 4), the slope which has paving slabs is virtually unpassable. The pathway condition means walkers can slip, and it is not helped by cattle using the area. The History Group have made minor repairs in the past but further remedial work needs to be considered. It was noted that Public Rights of Way Grant was on the agenda. (see 10/08/22, Council Matters, B) The issue of a replacement spring on the playground gate was raised. Cllr Wood confirmed that the spring had been replaced earlier in the day, the gate now closes</p>

	<p>but the tension is tight. Resident 3:</p> <p>The resident commented that he felt the minutes from 12th Septembers Parish Council Meeting, in relation to his comments, were not a true and accurate record. It was stated that the request for a copy of the 2022/23 budget was not included. It was therefore asked if this existed and if so, could a copy be provided. Clerk confirmed there was a budget and will provide a copy.</p> <p>Issues raised regarding the improvement to bollards and that some are still missing. Maps show in 2009 that the bollards were sited all around the triangle. (see 10/08/22, Council Matters, M)</p> <p>Issues were raised regarding obstruction by the Miners Standard. To be investigated. Resident advised the Council that the recent replacement spring on the playground gate should be checked, it should meet British Standards and needs to be compliant.</p>																				
10/05/22	<p>Members Questions to the Chair</p> <p>It was reported that large stones at the top of the triangle have gone missing around the time the bollards were replaced. Clerk to contact the contractor to discover if they heard or seen anything.</p>																				
10/06/22	<p>Minutes of Last Meeting and Matters Relating Thereto</p> <p>A: The minutes of the previous Parish Council meeting held on 12th September 2022 were considered, the minutes were then approved. (Prop DB, 2nd DR, unan).</p>																				
10/07/22	<p>Finance</p> <p>A: To note the Council's monetary assets: Bank of Scotland, the Chair of the meeting examined, approved and arranged to sign the bank reconciliation and latest current account statements.</p> <table border="1"> <thead> <tr> <th></th> <th>Current Account</th> </tr> </thead> <tbody> <tr> <td>Balance brought forward 1st April 2022</td> <td>£28,747.95</td> </tr> <tr> <td>Total Income</td> <td>£22,011.39</td> </tr> <tr> <td>Total Expenditure</td> <td>£21,056.64</td> </tr> <tr> <td>Balance</td> <td>£29,702.70</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>Last Statement Balance as at 16th August 2022</td> <td>£40,775.03</td> </tr> <tr> <td>Less un-presented cheques</td> <td>£11,399.33</td> </tr> <tr> <td>Add uncleared deposits</td> <td>£327.00</td> </tr> <tr> <td>Available Balance 3rd October 2022</td> <td>£29,702.70</td> </tr> </tbody> </table> <p>Clerk was asked to add another column to the above table showing previous months summaries.</p> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p> <ul style="list-style-type: none"> i) T. Dale – Salary and expenses - £379.00 ii) F. Purslow – Salary plus expenses (£7.23) - £320.23 iii) Emily Smith – Cleaning- £60.00 iv) PKF Littlejohn – External Auditor - £1212.00 v) HMRC – Income Tax - £39.40 		Current Account	Balance brought forward 1st April 2022	£28,747.95	Total Income	£22,011.39	Total Expenditure	£21,056.64	Balance	£29,702.70			Last Statement Balance as at 16th August 2022	£40,775.03	Less un-presented cheques	£11,399.33	Add uncleared deposits	£327.00	Available Balance 3rd October 2022	£29,702.70
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	<p>Payments agreed and endorsed. (Prop, DF, 2nd DR, Unan)</p> <p>C: Noted the income and receipts of the Council:</p> <ul style="list-style-type: none"> i) Purchase of burial plot –£327.00 ii) T.Greatorex & Sons Funeral Directors - £327.00 <p>All income and receipts noted.</p> <p>D: Clerk updated the Council in brief on the outcome of the 2021/22 external audit. In the auditor's opinion Sections 1 and 2 of the Agar were in accordance with proper practices and no other matters of concern were raised., They did however note the internal audit report that identified weaknesses where actions were needed. Notice of Conclusion, along with section 3, audit report was posted on the website on the 24th September 2022.</p>
10/08/22	<p>Council Matters:</p> <p>A: Following notification from DCC regarding the introduction of Snow Wardens for 2022/23, the Clerk asked the Council if they wished to participate this year. If so, should the Clerk contact residents that were interested in joining the scheme last year, and establish if they would like to be involved this year? It was agreed that the Council would participate and that the Clerk should contact all interested parties. In addition to request inclusion in the Village Magazine.</p> <p>Questions were asked if all Grit Bins own by the Council had been labelled, Clerk to email Cllr. Geddes for confirmation. Clerk also requested that all bins are filled in preparation for the Winter.</p> <p>B: Update on quotes for Woodhouse Lane in order to apply for Public Rights of Way Grant, and discuss any other footpaths that may warrant repairs deferred to the next Parish Council meeting. Clerk reminded Council that the grant covers minor repairs, vegetation and possible gravelling, it does not cover such things as tarmacking or any major works.</p> <p>C: Update on quote for urgent repairs required to the pathway leading down to the orchard/gate, and to fields, including update on annual cleaning of grill and cattle grid at the top of the pathway deferred to the next Parish Council meeting.</p> <p>D: Update RoSPA inspection review, completion of a priority list deferred to the next Parish Council meeting.</p> <p>E: Update on repair damaged swing on common following RoSPA report, removal of seat deferred to the next Parish Council meeting.</p> <p>F: Prices are still being obtained for Playground replacement and funding being investigated. It is hoped some funding can be obtained from both the Secret Garden and Carnival groups. Cllr Brown also to liaise with Cllr Swindell to look to learn lessons from recent activities in Elton where they raised £45K.</p> <p>G: Clerk updated on Insurance cover for outdoor games/play equipment, the information received was on cost of replacement and not on accident liability. Clerk to contact insurance company to establish accident liability cover.</p> <p>H: There was no update on the allotment allocation.</p> <p>I: Affordable Housing working group meeting to be held at the Burton Institute prior to the next Parish Council meeting on the 7th November at 6:00 pm.</p>

J: A brief update was given on the Management Plan. The group are at the stage where they are looking for funding for seeds for the Wildflower Meadows, which can be sown for Spring 2023. It is hoped to obtain funding from the Secret Garden and Carnival funds. The group intend to ensure any funds raised are ringfenced for the project only, Clerk assured the group that this would be the case, any funding will be logged separately and earmarked to the project.

The group wish to keep up the momentum of the project but are mindful of the costs involved and will be setting up a plan for spring and identifying volunteers. It was suggested that they could seed out different areas at different times to allow flowering over a longer period throughout the village. It was also noted that the group will be looking into funding support for planting of trees. (see 10/04/22 Resident 1)

K: Following the Pond & Orchard Group AGM, there is a request that the Council provide financial support, covering fuel and insurance costs due to the increase of mowing parish grounds. It was motioned that the Clerk look into incorporating all Parish Council Land under one insurance policy. Clerk to update the Council on findings at next meeting.

It was also explained that they would be looking for funding from the Secret Gardens and Carnival Group.

As there are multiple projects requesting funding from both the Secret Gardens and Carnival Groups it was suggested that all groups should liaise to agree on funding with the possibility of setting aside funds for different elements of village activities such as Green Spaces of Winster, covering all activities under this category whether it be for Council, Orchard or any other group.

L: Eligibility to progress with the Derbyshire Environmental Trust Funding 2022 was discussed. As the nearest Landfill site is over 10 miles from Winster the eligibility criteria were not met.

M: A brief update on Traffic Issues was given:

There are a number of vehicles around and including Main Street, especially on West Bank, parking on the pavements and making it difficult to pass, forcing vulnerable residents to walk on the road. (see item 10/04/22, Resident 2) It was raised that this should be brought to the attention of the police, with the police putting signs on vehicles to discourage parking. Clerk to email PC Carly Mattison.

Issues with Parking on the Triangle have not been resolved. The Council were accused of a “Witch hunt” as one involved resident does not agree that they cannot park on the Triangle, which is common land when the Council allows parking on other common land areas. The Council agreed that parking on common land is a major problem and will be tackled in time, however at present it is working on a de facto policy, and allowing parking alongside certain common land on a temporary basis. To rectify this issue will take time, money and bold decisions.

However, this is not the case with the Triangle, bollards have been placed to prevent parking in this area. It was noted that some bollards were missing, these are to be replaced by Cllr Wood. (see 10/04/22 Resident 1 & 3) As these are Council property should they be removed or vandalised then legal advice/action will be sought.,

Road speed signs were previously discussed, (see 10/04/22 Resident 1) Cllr Brown seeking agreement to incorporate an ex-Councillors knowledge to provide an article for the Village Magazine.

N: An update on Speed Camera training was given earlier (see 10/03/22 C Police

	<p>report) the only outstanding matter was to agree a co-ordinator, with details to be passed onto our Speed watch co-ordinator team. Cllr. Frederickson agreed to be the co-ordinator, Clerk to update PC Carly Mattison.</p> <p>O: Consideration given to correspondence from resident regarding removal of signage on East Bank, as there is no update it was noted that this item to be removed from the upcoming agenda/s until an update is available.</p> <p>P: As a donation for repairs to the damaged Car Park wall have been received, repairs can now take place.</p> <p>Q: Clerk updated the Council on PDNPA local Plan review/survey and Short-Term Holiday Let survey, all surveys have been completed on the appropriate websites.</p> <p>R: Clerk updated the Council in relation to the Well Being Funding, unfortunately as we have had no response for the funding it is now time-expired.</p> <p>S: Discussions with residents and councillors have taken place face-to-face and via emails in relation to activities for Remembrance Day. It was suggested that the Council should not endorse single use plastics, such as plastic poppies on lamp posts. It was proposed that plastic poppies will not be used and that a school project, with the children participating and producing decorations should be supported. Some Councillors disagreed that the poppies in store are not single use and should be used rather than thrown away, but agreed that a school project should be supported, although questions were raised as to sufficient time for the school this year. It was however noted that Remembrance Day and any commemorations are not owned by the Council, it is up to residents to decide and action should they wish, with the support of the Council. It was proposed that an article be placed in the village magazine making residents aware that there are plastic poppies available to all should they wish to obtain. To include a reference to the donation of foreign currency. Cllr Brown to provide the article.</p> <p>It was also agreed the Council would purchase a wreath in commemoration. All above agreed (Prop DF, 2nd DB, unan)</p> <p>T: A quote to be obtained for repairs to the Toilet door. Item to be added to next agenda.</p> <p>U: A discussion took place regarding the increase and targeting of specific areas for doorstep sellers. Especially areas where there is an aging population. The Council were asked if it would agree, subject to eligibility, to endorse a “no cold calling zone” in the area. It was agreed that this should be investigated with the findings being brought to the next meeting. Cllr Brown to lead on the subject, Clerk to add item to next agenda.</p> <p>V: No urgent requirements or any other issues that merit the Council’s attention were raised.</p>
10/09/22	<p>Planning</p> <p>A: The following was discussed, considered and instruction given to the Clerk to report the Council’s views:</p> <p>None this month</p> <p>B: Noted planning decisions as notified by the Peak District National Park Authority: None this month.</p>

10/10/22	<p><u>Correspondence & Circulars:</u> Correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following, noted:</p> <ul style="list-style-type: none"> i) DCC – District Council Service Plan, Community news, Newsletter, Parish and Town Council Liaison Forum, Road Closures. ii) Rural Services – Bulletins. iii) PDNP – Bulletins, Letter from Chief Executive. iv) Public Sector Executive – Defra Announce Funding to Level Up the Countryside, Upgrading Networks v) DALC – Newsletters, Parish Days. vi) PPPF – Annual General Meeting, Parish Days.
10/11/22	<p>Items for the Village Magazine:</p> <p>Article to notify residents that they can obtain doorstep seller signs, and regarding Police Street meet (see 10/03/22 Police Report) Article advertising for Snow Wardens (see 10/08/22, Council Matters, A) Article covering Remembrance Day (see 10/08/22, Council Matters, S) .</p>
	<p>Next Parish Council Meeting</p> <p>The next Parish Council Meeting will take place at 7.00pm on Monday 7th November 2022, at the Burton Institute, Winster.</p> <p>Meeting closed at 8.37pm.</p>