

WINSTER PARISH COUNCIL

Clerk & Financial Officer: Trisha Dale

Ivy Dene, Main Street, Birchover DE4 2BN

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MINUTES OF ORDINARY MEETING: 5th December 2022, 7pm in the Jubilee Room, Burton Institute, Winster.

These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Parish Council meeting on 9th January 2023

Signed Chair of meeting

In attendance: Cllr. Frederickson (Chair), Cllr. Hatfield (Vice Chair), Cllr. Brown, Cllr. Wood, Cllr. Randles, Cllr. Geddes.

Also Present: Clerk/RFO Trisha Dale, PC Carly Mattison, 1 member of the public.

No.	Item	Action Point
12/01/22	Apologies Apologies received from Cllr. Robinson, Cllr. Cooper, Cllr Swindell, Cllr Spencer.	
12/02/22	Declaration of Interests None	
12/03/22	Reports: A: County Councillor's Report: None this month. B: Borough Councillor's Report: None this month. C: Police Report: PC Carly Mattison was pleased to inform the Council that not much was happening in Winster, no calls for services or instances had been logged. The report on "Cold Calling" is currently in progress with an expectation of availability week commencing 19 th December. A leaflet drop to households in Winster has taken place as part of Burglary Reduction Week. The scheduled traffic speed checks were postponed due to equipment being commandeered to other sites. This will be rescheduled. The Council requested that PC Mattison check on van's parking, and a car that appears to have no tax and parked for a number of weeks in the village. D: Chair Report: The Chair updated the Council on his recent Speed Watch Meeting. There will be no support for any new groups requesting speed checks this year, the exercise will begin again next year. This does not affect the Winster initiative. A three-stage approach is currently in progress for traffic offences; first a warning, a future warning if needed, on a third speeding offence a home visit will take place. It was asked why the speed checks were being done, and what was the ultimate aim? It was clarified that it was twofold; to collect evidence to support traffic calming measures and to act as a deterrent. A date for the training session for Winster Speed Check Volunteers has yet to be set. Clerk to resend list of volunteers to Chair.	AP - Clerk

12/04/22	<p>Public Speaking The resident asked the Clerk if it was possible to reformat the agenda, as when printed then items were missing. Clerk to investigate and revise format as appropriate.</p> <p>With regards to the planting of Christmas Trees discussed at the last meeting, it was requested that consideration be given to the numbers planted Having been involved with the Wildlife Trust, experience was gained at planting woodland. Native deciduous & conifer/evergreen trees were planted at the proportions of 1 in 5 was a conifer larch (not evergreen) or 1 in 10 was a pine/fir (evergreen). The fast-growing conifers were 'nursery trees', giving early protection to the slow growing deciduous, and were removed within 20 years.</p> <p>Christmas trees, that are not native but are conifers and evergreen, create a dead soil terrain under and around those trees which would have an impact on bird, animal and plant life. Due to this the request is to plant a maximum of 1 Christmas tree with at least 9 native deciduous trees.</p>	AP - Clerk																														
12/05/22	<p>Members Questions to the Chair No questions were raised.</p> <p>The Council were made aware that a bollard by the bus shelter was displaced and lying on the ground. This has been removed and stored until repairs take place.</p>																															
12/06/22	<p>Minutes of Last Meeting and Matters Relating Thereto A: The minutes of the previous Parish Council meeting held on 7th November 2022 were considered, the minutes were approved. (Prop MH, 2nd JG, unan).</p>																															
12/07/22	<p>Finance A: To note the Council's monetary assets: Bank of Scotland, the Chair of the meeting examined, approved and arranged to sign the bank reconciliation and latest current account statements.</p> <table border="1" data-bbox="336 1084 1262 1823"> <thead> <tr> <th></th> <th>As at 5th December 2022</th> <th>As at 7th November 2022</th> </tr> </thead> <tbody> <tr> <td>Balance brought forward 1st April 2022</td> <td>£28,747.95</td> <td>£28,747.95</td> </tr> <tr> <td>Total Income</td> <td>£22,372.86</td> <td>£22,022.67</td> </tr> <tr> <td>Total Expenditure</td> <td>£24,454.68</td> <td>£23,067.27</td> </tr> <tr> <td>Balance</td> <td>£26,516.13</td> <td>£27,703.35</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Last Statement Balance as at 1st November 2022</td> <td>£28,034.73</td> <td>£29,713.98</td> </tr> <tr> <td>Less un-presented cheques</td> <td>£1,518.60</td> <td>£2,010.63</td> </tr> <tr> <td>Add uncleared deposits</td> <td>£0.00</td> <td>£0.00</td> </tr> <tr> <td>Available Balance 5th December 2022</td> <td>£26,666.13</td> <td>£27,703.53</td> </tr> </tbody> </table> <p>To note Total Expenditure, Balance and less un-represented cheques adjusted by £150.00 expenses from previous months not captured. Due to formula error, now corrected.</p> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p>		As at 5th December 2022	As at 7th November 2022	Balance brought forward 1st April 2022	£28,747.95	£28,747.95	Total Income	£22,372.86	£22,022.67	Total Expenditure	£24,454.68	£23,067.27	Balance	£26,516.13	£27,703.35				Last Statement Balance as at 1 st November 2022	£28,034.73	£29,713.98	Less un-presented cheques	£1,518.60	£2,010.63	Add uncleared deposits	£0.00	£0.00	Available Balance 5th December 2022	£26,666.13	£27,703.53	
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	<p>i) T. Dale – Salary and expenses - £379.00 ii) F. Purslow – Salary plus expenses of £4.98 - £146.98 iii) Emily Smith – Cleaning- £60.00 iv) P & RL Street – Bus Stop cleaning - £9.50 v) DALC – VAT training course - £30.00 vi) DALC – Cemetery Administration training course - £50.00 vii) National Trust – Market House Rent - £390.00</p> <p>Payments agreed and endorsed. (Prop, DF, 2nd MR, Unan)</p> <p>C: Noted the income and receipts of the Council: None this month</p>	
12/08/22	<p>Council Matters:</p> <p>A: Following agreement on the quote for Woodhouse Lane in order to apply for Public Rights of Way Grant at November’s meeting. Clerk asked when this will take place. For funding purposes repairs need to be completed within this financial year. Councillor to chase for date/s.</p> <p>B: Following agreement on the quote to cleaning of grill and cattle grid at November’s meeting it was confirmed that the work has been carried out. It was noted that a quote for the main footpath repairs (not those in A above) is still outstanding and being chased.</p> <p>C: Following agreed on the quote to remove all unsafe equipment and to remove the concrete around the post at November’s meeting, it was confirmed that rotten timber and holes refilled has now been completed at the playground, Woodhouse Lane.</p> <p>D: Following on from the RoSPA inspection of the Outdoor Gym Equipment all equipment with grease nipples have now been treated. Bolts are yet to be tightened as a specific tool is required. The appropriate tool is being sourced.</p> <p>F: A brief update on Playground replacement was given, the process of quotes and funding is continuing with letters to businesses being sent over the Christmas period.</p> <p>G: Update on Management Plan – A Tree maintenance plan is being prepared for next year in readiness for February’s Parish Council Meeting. The Council were asked to consider the plan to have DDDC help turning the verge on the front of Leacroft into a wildflower meadow. The Council agreed to the proposal, agreeing a letter drop to resident at Leacroft should be completed, outlining the proposal and requesting their views. Clerk requested that the Council consider for the Grounds Maintenance Contract to be advertised for tender, including an advert in Peak Advertiser. This was agreed, advertising to take place in January. (Prop SW, 2nd DB, unan)</p> <p>H: It was agreed that the item on financial support for the orchard group, to be moved to the Finance Committee agenda for review and budgetary consideration. Next Finance Committee meeting agreed for Wednesday 18th January</p> <p>I: The labelling of the Grit Bins is scheduled for completion next week. It was requested that all Winster Parish Council Grit Bins be filled in preparation for bad weather. It was agreed that this would be completed. In addition, a future request for Snow Wardens to be advertised in the local magazine.</p> <p>J: A brief update on Traffic issues, an article to be posted on the Council Facebook page regarding alerting the council of any heavyweight vehicles travelling through the village, and providing times, dates, licence plate number. It is understood that these vehicles are delivering to a local company based in Stanton Lees. Correspondences to be issued outline the issues being faced and requests that this traffic is guided via a different route,</p>	<p>AP - DR</p> <p>AP – DR</p> <p>AP – DF, DR</p> <p>AP – Clerk</p> <p>AP – Clerk, MR</p>

	<p>training given and update on signage. It is understood that following a name change, confusion caused with drivers, driving past the company and causing unnecessary traffic issues.</p> <p>K: At present a revised quote for a new toilet door has not been obtained. It is hoped to receive this shortly.</p> <p>L: Update on “no cold calling zone” in the area was discussed earlier. (see 11/03/22 Police Report)</p> <p>M: The Council was informed the request for a donation towards the Village Christmas Tree has been withdrawn.</p> <p>N: Clerk advised that the Council should consider the advertising of vacant allotments. Council agreed. Clerk to advertise via village magazine and contact existing allotment holders to ascertain if they wish to continue.</p>	<p>AP – DR</p> <p>AP - DR</p> <p>AP - Clerk</p>
12/09/22	<p>Planning:</p> <p>A: The following was discussed, considered and instruction given to the Clerk to report the Council’s views</p> <ul style="list-style-type: none"> i) NP/DDD/1022/1249 & NP/DDD/1022/1248 - Mews Cottage, Elton Road, Winster. - Listed Building consent - Garage conversion into a home office, raising the roof to have a pitch, replacement of windows and doors at the property and replacement gate. – No objection. ii) NP/DDD/1122/1371 & NP/DDD/1122/1371 - Miners Standard, Bank Top, Winster. - Re-planning of existing unused ground floor publicans' accommodation to form larger family 4 bed accommodation for the publicans. Existing unsuitable family accommodation to be changed in use to a cafe ancillary to the public house to serve the camping site and general public. No objection. <p>B: Noted planning decisions as notified by the Peak District National Park Authority: None this month</p>	<p>AP - Clerk</p>
12/10/22	<p>Correspondence & Circulars:</p> <p>Correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following, noted:</p> <ul style="list-style-type: none"> i) DCC – Community news, Newsletter, Mobile Library, Town & Parish Forum ii) Rural Services – Various. iii) PDNP – Leading Outdoor Firm Support. iv) Public Sector Executive – Various. v) DALC – Newsletters, – Town Council Liaison Forums. vi) Citizens Advice – 6 monthly Report. 	
12/11/22	<p>Items for the Village Magazine:</p> <p>Annual Allotment vacancies, Tenders for Grazing Land to Let, Tenders for Ground Maintenance to be issues in January. Snow Wardens to be re-communicated. (see 12/09/22 G, I, N)</p>	<p>AP - Clerk</p>
	<p>Next Parish Council Meeting</p> <p>The next Parish Council Meeting will take place at 7.00pm on Monday 9th January 2023, at the Jubilee Room, Burton Institute, Winster.</p> <p>Meeting closed at 7.55pm.</p>	