

WINSTER PARISH COUNCIL

NOTICE OF ORDINARY MEETING: Monday 6th February 2023, 7PM
Jubilee Room, Burton Institute, Winster

Dear Councillor,

You are summoned to attend a meeting of Winster Parish Council to be held at 7.00pm on Monday 6th February 2023, for the purposes of transacting the business below:

T. Dale

Mrs T. Dale 31st January 2023

Clerk/RFO to Winster Parish Council

Email: clerk@winsterparishcouncil.gov.uk

02/01/23 To consider accepting any apologies for absence.

02/02/23 To record declarations of personal or pecuniary interests from Members as to any items to be discussed and as necessary or appropriate to receive and approve any Members' requests for dispensations on matters in which they have any Disclosable Pecuniary Interests.

02/03/23 Reports:
A: County Councillor's Report
B: Borough Councillor's Report
C: Police Report
D: Chair's Report

02/04/23 Public Participation: Members of the public will be allowed to speak to the meeting upon items included in the agenda in accordance with Standing Orders and at the discretion of the Chair of the meeting.

02/05/23 Members Questions to the Chair: Members of the Council to put questions to the Chair.

02/06/23 Minutes of Last Meeting and Matters Relating Thereto:
A: To consider for approval the Minutes of the Parish Council meetings held on 9th January 2023 and to arrange for the Chair of this meeting to sign them as a true and accurate record of the meeting to which they relate.

02/07/23 Finance:
A: To note the Council's monetary assets: Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements when available.

	As at 6 th February 2023	As at 9 th January 2023
Balance brought forward 1st April 2022	£28,747.95	£28,747.95
Total Income	£23,004.99	£22,915.86
Total Expenditure	£26,388.74	£25,688.57
Balance	£25,364.20	£25,975.24
Last Statement Balance as at 30 th December 2022	£25,973.20	£27,552.12
Less un-presented cheques	£609.00	£1,576.88
Add uncleared deposits	£0.00	£0.00
Available Balance 6 th February 2023	£25,364.20	£25,975.24

B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:

- i) T. Dale – Salary and expenses - £379.00 plus
- ii) Emily Smith – Cleaning- £TBC
- iii) Waterplus – Utilities - £18.81 (DD)
- iv) ICO Subscription - £35.00
- v) SEE, Electricity - £117.36
- vi) DM Payroll Services - £66.00

C: To note the income and receipts of the Council

- i) Interest - £39.13
- ii)

D: To seek agreement to engage internal auditor

E: To seek clarification on Grounds Maintenance payments.

F: To review risk assessment policy

- 02/08/23 Council Matters:
- A: Update on repairs for Woodhouse Lane, covered by the Public Rights of Way scheme.
 - B: Update on repairs required to the pathway Woodhouse Lane (other than those in item A).
 - C: Update on tightening of bolts to Outdoor Gym Equipment.
 - D: Update on Playground replacement and funding.
 - E: Update on Management Plan – Clarification on costs covered by reserves. Introduction to Wildflower Verges Project collaborating with DDDC, consultation and specification to be considered. To discuss proposal for tree planting sites.
 - F: To discuss village engagement drop-in session to include Traffic issues, Wildflower Project etc.
 - G: To discuss Derbyshire Fire & Rescue Community Risk Management.
 - H: Update on quote for the repairs to the Toilet door, possible funding from Property Reserve.
 - I: To discuss the installation of Fibre Broadband on the Common (The Griffin)
 - J: To discuss request under Freedom of Information regarding housing within Winster.
 - K: To discuss and consider celebrations for King Charles III coronation.
 - L: To note and, if urgently required, to discuss any other issues which merit the Council's attention.
- 02/09/23 Planning:
- A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on www.peakdistrict.gov.uk, including the following:
- i) NP/DDD/0123/0022 - The Dower House, Main Street, Winster. Listed Building consent - The installation of a vent from the second-floor bathroom through the wall to the north elevation. This is to enable the removal of moisture laden air from the bathroom
 - ii) NP/DDD/1022/1248 - Mews Cottage, Elton Road, Winster. Garage conversion into a home office, raising the roof to have a pitch, replacement of windows and doors at the property and replacement gate.
- B: To note any planning decisions as notified by the Peak District National Park Authority:
None this month
- 02/10/23 Correspondence & Circulars:
- To note and discuss, if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:
- i) DCC – Community news, Parish and Town Council Liaison Forum, road closures, bins, District and Parish Council Elections.
 - ii) Rural Services – Various.
 - iii) PPPF – 2023 NPA Parish Member Election.
 - iv) DALC – Newsletters.
 - v) Public Sector Executive – various.
 - vi) Derbyshire Police and Crime Commissioner – Newsletter, Budget, Annual Report.
- 02/11/23 Items for the Village Magazine

The following Ordinary Meeting of the Council is currently planned to take place at the Burton Institute, Jubilee Room, Winster on Monday 6th March 2023, at 7.00pm.