

# WINSTER PARISH COUNCIL

Clerk & Financial Officer: Trisha Dale

Ivy Dene, Main Street, Birchover DE4 2BN

[clerk@winsterparishcouncil.gov.uk](mailto:clerk@winsterparishcouncil.gov.uk)

## MINUTES OF ORDINARY MEETING: 6<sup>th</sup> March 2023, 7:00pm in the Jubilee Room, Burton Institute, Winster.

*These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Parish Council meeting on 3<sup>rd</sup> April 2023*

*Signed ..... Chair of meeting*

In attendance: Cllr. Frederickson (Chair), Cllr. Hatfield (Vice Chair), Cllr. Brown, Cllr. Wood, Cllr. Geddes, Cllr Cooper, Cllr Robinson.

Also Present: Clerk/RFO Trisha Dale, Patricia Coleman (Minute-taker) and 3 members of the public.

No.	Item	Action Point
03/01/23	<b>Apologies</b> Apologies received from Cllr. Randles, PCSO Carly Mattison, Cllr Colin Swindell	
03/02/23	<b>Declaration of Interests</b> Cllr Wood (03/7/23 & 03/8/23e)	
03/03/23	<b>Reports:</b> A: County Councillor's Report: None this month. B: Borough Councillor's Report: None this month. C: Police Report: In PC Carly Mattison absence, the Clerk updated the following: Cold Callers: Residents are urged to report incidents. Speedwatch: First session to be arranged with PCSO Mattison. Lorry intrusions: No reported incidents this month but residents urged to report. However recently two incidences have been reported. Fibre Broadband: The Clerk and Cllr Geddes reported on a satisfactory meeting with Gigaclear. Resolved to stay in close touch with the work as it develops and particularly to monitor re-instatement. D: Chair Report: None this month.	<b>DF</b>  <b>CLERK</b>
03/04/23	<b>Public Participation</b> Resident 1: Pleased to see the broadband box is smaller than expected and placed neatly in the corner of the top car park. The memorial on the Common to Freda Forster is proposed to be sited near the swings on the Griffin. It will be in the form of a stone bench. The details are as yet not clear and Cllr Frederickson was asked to talk to the proposers about the project. He suggested that it would be the Council's intention to make the memorial part of the general interpretation scheme on the Common. Resident 2: The gate at the children's play area has been left open a lot. This is because the spring has failed. Cllr Wood to deal with it. Resident 3: Item 08/O. Seats and war memorial were inspected with Cllr Wood. Report on agenda. Leacroft pavement work: WPC should make sure the road margins are left in good condition. The area between Florence Gladwin Close and Leacroft is very poorly reinstated. Dropped kerbs needed across the end of Leacroft Road. The salt bin outside No 43. Responsibility of Platform Housing Association.	<b>DF</b>  <b>SW</b>

	Complaint made. PHA say they will not fill it or maintain it. It was agreed that the Parish Council will take over responsibility. The grit bin will be added to the Asset Register. Allan Stone volunteered to be the snow warden.																																		
03/05/23	<b>Members Questions to the Chair</b> Leacroft: Bungalow numbers difficult to find. Possible problem in emergency. Need to contact Platform Housing. Resurfacing on Leacroft. Need to monitor closely.																																		
03/06/23	<b>Minutes of Last Meeting and Matters Relating Thereto</b> A: The minutes of the previous Parish Council meeting held on 6th February 2023 were considered and approved. (Prop: DF Sec: JG; Unan)																																		
03/07/23	<p><b>Finance</b></p> <p>A: To note the Council's monetary assets: Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements when available.</p> <table border="1"> <thead> <tr> <th></th> <th>As at 6<sup>th</sup> March 2023</th> <th>As at 6<sup>th</sup> February 2023</th> </tr> </thead> <tbody> <tr> <td>Balance brought forward 1st April 2022</td> <td>£28,747.95</td> <td>£28,747.95</td> </tr> <tr> <td>Total Income</td> <td>£23,378.44</td> <td>£23,004.99</td> </tr> <tr> <td>Total Expenditure</td> <td>£26,981.65</td> <td>£26,388.74</td> </tr> <tr> <td>Balance</td> <td>£25,144.74</td> <td>£25,364.20</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Last Statement Balance as at 25<sup>th</sup> February 2022</td> <td>£25,395.79</td> <td>£25,973.20</td> </tr> <tr> <td>Less un-presented cheques</td> <td>£624.50</td> <td>£609.00</td> </tr> <tr> <td>Add uncleared deposits</td> <td>£373.45</td> <td>£0.00</td> </tr> <tr> <td>Available Balance 6<sup>th</sup> March 2023</td> <td>£25,144.74</td> <td>£25,364.20</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p> <ul style="list-style-type: none"> <li>i) T. Dale – Salary and expenses- <u>£404.19</u></li> <li>ii) Waterplus (DD) - £18.41</li> <li>iii) Peak Advertiser – Grounds Maintenance - £45.60</li> <li>iv) E. Smith – Cleaning - <u>£80.00</u></li> <li>v) National Trust – Market House (January – February 2023) - <u>£328.03</u></li> <li>vi) DALC – Annual Subscription - <u>£405.16</u></li> <li>vii) Open Spaces – Annual Subscription - <u>£45.00</u></li> <li>viii) SW - Bollards on Triangle - <u>£60.00</u></li> <li>ix) AC – Cattle Grid - £264.00</li> <li>x) AC – Playground - £294.00</li> <li>xi) DR – Wildflower seed reimbursement (earmarked donations) - £185.00</li> <li>xii) Netwise – £72.00</li> </ul> <p>C: To note the income and receipts of the Council</p> <ul style="list-style-type: none"> <li>i) National Grid - £3.45</li> <li>ii) Allotment, G.Baldwin - £120.00</li> <li>iii) Secret Garden, donation for seeds - £250</li> </ul>		As at 6 <sup>th</sup> March 2023	As at 6 <sup>th</sup> February 2023	Balance brought forward 1st April 2022	£28,747.95	£28,747.95	Total Income	£23,378.44	£23,004.99	Total Expenditure	£26,981.65	£26,388.74	Balance	£25,144.74	£25,364.20				Last Statement Balance as at 25 <sup>th</sup> February 2022	£25,395.79	£25,973.20	Less un-presented cheques	£624.50	£609.00	Add uncleared deposits	£373.45	£0.00	Available Balance 6 <sup>th</sup> March 2023	£25,144.74	£25,364.20				
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03/08/23	<p><b>Council Matters:</b></p> <p>A: Update for repairs on Woodhouse Lane, covered by Public Rights of Way Grant: Repairs must be complete by end of March Cllr Cooper to action. It may be necessary to move the line of the path to avoid damage from water run-off.</p> <p>B: Update on repairs to the pathway on Woodhouse Lane (other than those in</p>	<b>AC</b>																																	

	<p>item A): Steps from playground to Florence Gladwin Close. Cllr Cooper to produce estimate of the cost.</p> <p>C: Cllr Robinson reported that specialist tool has been bought and work will be done.</p> <p>D: The Clerk reported that the VAT has been claimed. WPC agreed to support a 'Just Giving' page in order to attract donations.</p> <p>E: Cllr Robinson reported that wildflower seeds have been purchased for the Common. He proposed a volunteer party to carry out scarifying and sowing. Date to be arranged. Two tenders have been received for the ground maintenance of grass on the Common over this summer. More clarity is needed about the steps to be taken and so the matter was deferred until the next meeting when a full report will be presented. The Clerk will send out the tender comparisons to all members when they have been completed.</p> <p>F: The Clerk reported that it looks like 'election purdah' begins on March 21<sup>st</sup>. This means the drop-in session at the Bowling Green (planned for March 23<sup>rd</sup>) will have to be postponed. Cllr Randles to arrange later date.</p> <p>G: A request under the Freedom of Information Act giving details of call outs, response times etc, has not yet been received. Cllr Geddes reported that we know Derbyshire are finding it hard to recruit retained firefighters. We want to stress the importance of rural fire stations but it would be better to argue from the basis of evidence. So we will await a response from the Fire and Rescue Service.</p> <p>H: Update on repairs to the toilet door. Cllrs Wood and Cooper agree that the door needs a metal brace rather than replacement. Cllr Cooper to action this.</p> <p>I: Full Fibre Broadband: Cllr Geddes reported on two meetings with Gigaclear. This work has been negotiated nationally so we have no power to influence. The workmen have discovered that ducting on East Bank is too small to allow Gigaclear to push their cables through. This must be poor planning and will cause delay while they investigate an alternative. Crossing Main Street will require a total road closure with implications for bus service unless planned properly and local access needs must be observed. Gigaclear have assured us they will communicate with affected residents by leaflets, Facebook, etc.</p> <p>J: Housing : Deferred until requested information received. Clerk to add to next agenda.</p> <p>K: Coronation of King Charles III. There are plans for a village street party. No information about funding yet available.</p> <p>L: Ashmore Pingle and Westhill grazing licences. The Clerk presented submitted tenders to the meeting. The two highest bids were accepted.</p> <p>M: See B above.</p> <p>N: Freda Forster Memorial. The Council repeated its support in principle but will await detailed proposal and any planning issues. We will further consider the implications of the proposal for the children's swings on the Griffin. Cllr Frederickson to discuss with the project group.</p> <p>O: Volunteer working party to renovate the War Memorial. Cllr Frederickson to organise. Clerk to check insurance cover.</p> <p>Some seats are in bad repair and all need to be on the Asset Register. Cllr Wood to advise on this and to prepare an estimate of cost. To be funded from Property Reserve. (Prop: DF, Sec: AC; Unan)</p> <p>P: DDDC Consultation on Second Homes: Response prepared by DB. (Prop: DF, Sec: JG; Unan) Cllr Brown was thanked for his work on this consultation document.</p> <p>Q: Complaint to PDNPA about sheds on allotments. No response from</p>	<p><b>AC</b></p> <p><b>DR</b></p> <p><b>DB</b></p> <p><b>DR</b></p> <p><b>CLERK</b></p> <p><b>MR</b></p> <p><b>JG</b></p> <p><b>AC/SW</b></p> <p><b>DF</b></p> <p><b>DF - CLERK</b></p> <p><b>SW</b></p>
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	<p>PDNPA. R: Agreed to affirm our policy that 20 is plenty in Winster. The need for a sign at the school was accepted. DB to send wording to Clerk.</p>	<b>DB</b>
03/09/23	<p><b>Planning:</b> A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on <a href="http://www.peakdistrict.gov.uk">www.peakdistrict.gov.uk</a>, including the following:</p> <ul style="list-style-type: none"> <li>i) NP/DDD/0223/0148 – The Dower House, Main Street, Winster - Listed Building consent - Installation of a vent to one of the first-floor bathrooms to extract moisture laden air. No Objection</li> <li>ii) NP/DDD/0123/0073 – Heathcote House, Main Street, Winster - The proposed alterations are confined to the later ancillary buildings and comprise the widening of an existing doorway between the kitchen and pantry, the replacement of a modern concrete tile roof with one of Staffordshire blue tiles and the removal of a modern brick chimney of the kitchen. No Objection</li> </ul> <p>B: To note any planning decisions as notified by the Peak District National Park Authority:</p> <ul style="list-style-type: none"> <li>i) NP/DDD/1122/1486 - Heathcote House, Main Street, Winster - Erecting a greenhouse in the garden – GRANTED</li> <li>ii) NP/DDD/1222/1582 - Carpenters Cottage, Main Street, Winster - Listed Building consent - Remove timber window frame and glass and block up window opening with limestone rubble and lime mortar. GRANTED</li> <li>iii) NP/DDD/1222/1592 - The Manor, Thornton House, Main Street, Winster - Garden redesign incorporating an existing an shed and proposed greenhouse plus a change to the rear gate. GRANTED</li> <li>iv) NP/DDD/1122/1371 - The Miners Standard, Bank Top, Winster - Re-planning of existing unused ground floor publicans' accommodation to form larger family 4 bed accommodation for the publicans. Existing unsuitable family accommodation to be changed in use to a cafe ancillary to the public house to serve the camping site and general public. GRANTED</li> </ul>	<b>AP - Clerk</b>
03/10/23	<p><b>Correspondence &amp; Circulars:</b> To note and discuss, if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:</p> <ul style="list-style-type: none"> <li>i) DCC – Community news, road closures, Fantastic Homes Wirksworth, 20s Plenty, Mobile Library</li> <li>ii) Rural Services – Various.</li> <li>iii) PPPF – 2023 NPA Parish Member Election.</li> <li>iv) DALC – Newsletters.</li> <li>v) Public Sector Executive – various.</li> <li>vi) PDNPA – Parish Member Appointments, News-Family Friendly Events.</li> <li>vii) Rural Action – New Digital Inclusion Referral Map, Charities tackling Cost of Living.</li> <li>viii) Matlock Town Council – Civic Service.</li> </ul>	
03/11/23	<p><b>Items for the Village Magazine:</b> War Memorial Maintenance Coronation celebration</p>	

	<p><b>Next Parish Council Meeting</b></p> <p><b>The next Parish Council Meeting will take place at 7.00pm on Monday 3<sup>rd</sup> April 2023, at the Jubilee Room, Burton Institute, Winster.</b></p> <p><b>Meeting closed at 8.40pm.</b></p>	
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