

# WINSTER PARISH COUNCIL

Clerk & Financial Officer: Trisha Dale

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## MINUTES OF ORDINARY MEETING: 3<sup>rd</sup> April 2023, 7:00pm in the Jubilee Room, Burton Institute, Winster.

*These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Parish Council meeting on 16<sup>th</sup> May 2023*

Signed ..... Chair of meeting

In attendance: Cllr. Frederickson (Chair), Cllr. Hatfield (Vice Chair), Cllr. Brown, Cllr. Wood, Cllr. Geddes.

Also Present: Clerk/RFO Trisha Dale, 1 members of the public.

No.	Item	AP
04/01/23	<b>Apologies</b> Apologies received from Cllr. Randles, Cllr. Robinson, Cllr. Cooper PCSO Carly Mattison.	
04/02/23	<b>Declaration of Interests</b> Cllr Wood (04/7/23 B & 04/8/23 D & L)	
04/03/23	<b>Reports:</b> A: County Councillor's Report: None this month. B: Borough Councillor's Report: None this month. C: Police Report: In PC Carly Mattison absence, the Clerk updated the following: An update will be provided in the April Village Magazine regarding cold callers and how to report issues. D: Chair Report: The Parish Council would like to thank and send their best wishes for the future to Cllr Colin Swindell for the good service he has provided over his time as Councillor for the Winster and South Darley ward. He has done the job with a compassionate and supportive attitude, dealing with many issues, with the issues around bin complaints for which he did a super human job.	
04/04/23	<b>Public Participation</b> Resident: Updated the Council that engagement with two local builders had taken place over the building of a memorial bench for Freda. One of the builders is very keen to do the work. It was asked that the Council support the request with at least one councillor becoming involved with the project. Two designs have been circulated to the group, and feedback already sought showed no preference. both designs are agreeable. The siting of the bench is still being considered. It was felt that the initial preferred site was not suitable due to lack of sun, with being in the shade and parked cars inhibiting the view. Another site on the Griffin Common is being considered. The Council confirmed that they are supportive of the project and will assist but it needs to be considered in the overall Wild Flowering/tree planting project that will be put to the village residents for consultation. Whilst the whole project is being develop the dimensions and proposed site should continue, and once known then the correct planning/permissions to be obtained before the installation can be executed.	DF
04/05/23	<b>Members Questions to the Chair</b> Leacroft: Following the recent works that took place tarmacking the road a clean-up operation needs to commence. Tarmac has been left on verges and grass, this needs to be removed, tidied and finished. Clerk to contact DDC Some positive news, the incident reported at the last meeting where a resident was put under pressure from a cold caller was approached again. This time, following information/awareness provided, the cold caller was told to leave. Residents have given thanks to the Council for grit bins being filled this year in a timely manner and the additional filling of the grit bin outside Platform Housing.	Clerk

	Thanks also with regards to repair of the toilet door. The Council thanked Cllr Cooper and Cllr Wood for their work on these matters.																															
04/06/23	<p><b>Minutes of Last Meeting and Matters Relating Thereto</b></p> <p>A: The minutes of the previous Parish Council meeting held on 6th March 2023 were considered and approved. (Prop: DF Sec: MH; Unan)</p>																															
04/07/23	<p><b>Finance</b></p> <p>A: To note the Council's monetary assets: Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements when available.</p> <table border="1"> <thead> <tr> <th></th> <th>As at 3<sup>rd</sup> April 2023</th> <th>As at 6<sup>th</sup> March 2023</th> </tr> </thead> <tbody> <tr> <td>Balance brought forward 1st April 2022</td> <td>£28,747.95</td> <td>£28,747.95</td> </tr> <tr> <td>Total Income</td> <td>£25,855.04</td> <td>£23,378.44</td> </tr> <tr> <td>Total Expenditure</td> <td>£29,315.68</td> <td>£26,981.65</td> </tr> <tr> <td>Balance</td> <td>£25,287.31</td> <td>£25,144.74</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Last Statement Balance as at 1<sup>st</sup> March 2023</td> <td>£25,430.68</td> <td>£25,395.79</td> </tr> <tr> <td>Less un-presented cheques</td> <td>£2,249.97</td> <td>£624.50</td> </tr> <tr> <td>Add uncleared deposits</td> <td>£2,106.60</td> <td>£373.45</td> </tr> <tr> <td>Available Balance 3<sup>rd</sup> April 2023</td> <td>£25,287.31</td> <td>£25,144.74</td> </tr> </tbody> </table> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p> <ul style="list-style-type: none"> <li>i) T. Dale – Salary plus Pay Award arrears - £619.40</li> <li>ii) F. Purlow – Salary and expenses - £7.50, £62.49 - £69.99</li> <li>iii) Emily Smith – Cleaning (included unblocking toilet)- £120.00</li> <li>iv) Waterplus – Utilities - £18.81 (DD) – Paid March</li> <li>v) SEE – Electric supply - £131.25 (DD) Paid March</li> <li>vi) Peak Park Parish Forum – Subscription - £12.00</li> <li>vii) A R cooper – Repairs to Woodhouse Lane - £492.00</li> <li>viii) Simon Wood – reimbursement for parts for Play Area gate &amp; repair to toilet door - £20.13</li> <li>ix) HMRC – Employer contributions - £59.60</li> <li>x) DDDC – Supply of Public Spaces Protection Order Signage (DD) - £7.20</li> </ul> <p>C: To note the income and receipts of the Council paid in March</p> <ul style="list-style-type: none"> <li>i) Winster Carnival Fund (DD) – Wild Flower Meadows project - £360.00</li> <li>ii) Honesty Box - £29.60</li> <li>iii) Winster Secret Gardens – Play Area - £500.00</li> <li>iv) Playing Fields Committee (DD) - £10.00</li> <li>v) Derbyshire Dales District Council – Reimbursement (Agency Fee) (DD) - £1,577.00</li> </ul> <p>The Council would like to thank Ros Hession for going above and beyond her job by personally replacing the Public Spaces Protection Order Signage. (Prop SW, 2<sup>nd</sup> DB, Unan)</p>		As at 3 <sup>rd</sup> April 2023	As at 6 <sup>th</sup> March 2023	Balance brought forward 1st April 2022	£28,747.95	£28,747.95	Total Income	£25,855.04	£23,378.44	Total Expenditure	£29,315.68	£26,981.65	Balance	£25,287.31	£25,144.74				Last Statement Balance as at 1 <sup>st</sup> March 2023	£25,430.68	£25,395.79	Less un-presented cheques	£2,249.97	£624.50	Add uncleared deposits	£2,106.60	£373.45	Available Balance 3 <sup>rd</sup> April 2023	£25,287.31	£25,144.74	CLERK
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04/08/23	<p><b>Council Matters:</b></p> <p>A: Update for repairs on Woodhouse Lane, covered by Public Rights of Way Grant: Repairs completed.</p> <p>B: An update on repairs to the pathway on Woodhouse Lane (other than those in item A) deferred to the next meeting.</p> <p>C: Update on Playground replacement and funding. A Just Giving' page in order to attract donations has been set up, to date donations of c£500 has been received. Further quotes for playground equipment have been sought. A further update to be provided at the next meeting.</p>	CLERK  DB, CLERK																														

	<p><i>Cllr Wood Left the meeting</i></p> <p>D: Update on Management Plan – to include Wildflower Verges Project, Tree planting initiative deferred until the next meeting.</p> <p>The Grounds Maintenance tenders were discussed and it was agreed that there would be no cut and collect for March, the scarifying scheduled would be completed by volunteers at no cost. The later Cut and Collect contract awarded to JH Fencing and Environmental Ltd at £5,200, the Buffers 5 cuts for the year and Woodhouse Lane mowing at £1,250 awarded to S. Wood Garden Services. Clerk to process procurements. (Prop DF, 2<sup>nd</sup> MH, unan)</p> <p><i>Cllr Wood returned to the meeting.</i></p> <p>E: The village engagement drop-in session has been postponed and a revised date being considered, to be proposed at the next meeting.</p> <p>F: Update received regarding Derbyshire Fire &amp; Rescue Community Risk Management. The FOI request was actioned, and from the information received on call out times there did not appear to be a significant problem, and on the whole, it was good news with no evidence that suggests any real issues. It was felt that Winster is reasonably protected.</p> <p>Of 200 fire call outs in 2022, average time taken; 12.6 for rural with 8.7 for urban areas and a maximum time taken 20.8 rural and 19.6 urban. The Council recommended that this activity be monitored and reviewed next year.</p> <p>Cllr Geddes was thanked for his work on this item.</p> <p>G: The toilet door has been sufficiently repaired. The Council thanked Cllr Wood for the repair.</p> <p>H: Gigaclear are to present to the residents the installation of Fibre Broadband within the Village on the 4<sup>th</sup> April at the Burton Institute. Clerk circulated prior to the meeting the Wayleave documents provided. The Council will be awarded a one-off Wayleave Payment of £1,033.50 in compensation. The rates are set by Country Land and Business Association (CLA) and National Farmers Union (NFU). The Council noted the payment with the Clerk to complete the process for payment.</p> <p>I: A brief discussion on the Freedom of Information regarding housing within Winster took place. It was agreed that questions to be asked should be finalised and agreed before submission. A list of questions and request for further input to be circulated to Councillors. Item to be added to the next agenda.</p> <p>J: Clerk updated the Council that a grant of £1,300 had been obtained from the National Lottery Fund and that the organisers of celebrations for King Charles III coronation had been made aware.</p> <p>The Council were also made aware that there is an issue with the main street road closure for the celebration having been declined. A lead Councillor was requested to assist in this matter and to involve the County Council for support.</p> <p>K: The discussion on possibilities to repairs/improve the pathway from Florence Gladwin Close to the Play Area was deferred to the next meeting.</p> <p>L: A quote of £800 for repairs to seats/benches around the village was received, it was agreed to proceed, with the funding coming from the Property Reserves. (Prop DF, 2<sup>nd</sup> DB, unan)</p> <p>War Memorial cleaning, painting is hoped to be completed by volunteers, a request for assistance to be placed in the Village Magazine.</p> <p>Grit/Salt bin on Leacroft Road has been filled.</p> <p>M: A brief discussion on traffic issues took place, in support and response to 20s Plenty scheme purchase was agreed, after receiving requests, of stickers for bins highlighting the initiative, at a cost of £18 for 10 stickers, which will be distributed to residents on request.</p>	<p><b>DR, CLERK</b></p> <p><b>CLERK</b></p> <p><b>MR, CLERK</b></p> <p><b>CLERK</b></p> <p><b>DM, CLERK</b></p> <p><b>MH AC, CLERK</b></p> <p><b>DF</b></p> <p><b>DB</b></p>
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	<p>There was another incident with a large lorry travelling through the village. The driver was approached admitting he was new and unaware of the restrictions/obstacles of the village. It was suggested that Enthovens be contacted to supply signs, as they have done in Rowsley, stating no access, and to be installed on the Elton Junction opposite the Miners Standard and possibly other sites.</p> <p>The Council were given a further update on the recent speed watch group. Whilst the group were pleased to inform that nobody was caught speeding, the speed watch did assist with drivers further reducing their speed, and the watch acting as a deterrent. More dates for this exercise will be set. The Council thanked Helen Witty for leading on this initiative.</p> <p>N: Following a complaint raised to PDNPA regarding buildings on the allotment the Council were informed that due to bad weather conditions one shed was blown down, the debris to be removed. This matter is now closed. Clerk to check that wording in the allotment agreement covers the matter of buildings on the allotment.</p> <p>The removal of the container opposite the Miners Standard is still an issue. PDNPA have been requested to resolve this matter.</p> <p>O: Dates for the Annual Parish and Parish Council meetings were discussed and agreed. As this year is elections and with an additional bank holiday due to the Coronation, it was agreed that both annual meetings will take place on the 16<sup>th</sup> May followed by the monthly Parish Council meeting. Details on the annual meeting to be included in the Village Magazine.</p> <p>P: Wardens annual salary review took place it was agreed to following the increase in the national minimum wage to increase pay by 9% in line with the increase in Precept this year. Clerk to notify Warden and Payroll. (Prop DF, 2<sup>nd</sup> SW, unan)</p> <p>Q: The clerk was asked to check whether the current Insurance covers volunteers in the Pond and Orchard group when maintaining Parish Council Land. After contacting the insurance company, it was confirmed that the cover remains in place.</p> <p>The Clerk was asked if she could contact the insurance company again this time asking if all funding events in the village would/could be covered.</p> <p>A questionnaire has been received to be completed before the insurance policy is renewed. The Clerk will complete and circulate to the Council for comment.</p> <p>R: Following correspondence received by residents concerning the swing on the Common (The Griffin), it was questioned when the swing would be repaired, stressing it not to be removed, as for this part of the village it is the only play area. Some residents looking after grandchildren cannot take them to the play area at Woodhouse Lane. And when will the common be tidied. The Council responded that this will all be considered in the overall wildflower/tree planting plan which is currently being drawn up. No decisions have been made and that residents in the village will be consulted. Clerk to update residents</p> <p>S: The discussion on the article in Community News - LX charging point on a lamp-post was deferred to the next meeting.</p> <p>T: A revised Health &amp; Safety Policy was reviewed and adopted. Clerk to update website (Prop JG, 2<sup>nd</sup> DB, unan)</p> <p>U: Other issues raised: Signage replacements around the village. All signs needing replacement/repairs to be identified, sign details, location and photographic evidence to be obtained. On receipt clerk to notified Highways. The Shop meeting details were shared.</p>	<p><b>DB, MR</b></p> <p><b>CLERK</b></p> <p><b>CLERK, JG</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>SW, CLERK</b></p>
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	<p>To install a bollard in the gap, which can be removed when mowing required, to prevent parking on the triangle opposite the Miners Standard</p> <p>It was noted that the perimeter wall belonging to Oddo house is bowing, Clerk to write to resident notifying of the situation.</p> <p>Correspondence received requesting consideration of road, curb repairs from the top of West Bank to Bonsall Lane, Council responded that this is a known issue and share the concerns, with many attempts engaging Highways to make the repairs not resolving the situation. Clerk to contact Highways again.</p>	<p><b>SW</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>
04/09/23	<p><b>Planning:</b></p> <p>A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on <a href="http://www.peakdistrict.gov.uk">www.peakdistrict.gov.uk</a>, including the following:</p> <ul style="list-style-type: none"> <li>i) NP/DDD/0323/0291 - Primitive Methodist Church, East Bank, Winster. S.19 application for the removal and variation of conditions 2, 4, 5, 6, 7, 11, 13, 14, 16, 18, 19, 20, 22, 24, 25, 26, 27, 28, 32 and 34 on NP/DDD/0722/0952. <b>No Objections Raised</b></li> <li>ii) NP/DDD/0323/0292 - Primitive Methodist Church, East Bank, Winster. S.73 application for the removal and variation of conditions 2,4,7,8,11,13,14,16,17,19,21,27 and 29 on NP/DDD/0722/0954. <b>No Objections Raised</b></li> <li>iii) NP/DDD/0323/0294 - Heathcote House, Main Street, Winster. Listed Building consent - The proposed alterations are confined to the later ancillary buildings and comprise the widening of an existing doorway between the kitchen and pantry, the replacement of a modern concrete tile roof with one of Staffordshire blue tiles and the removal of a modern brick chimney of the kitchen. <b>No Objections Raised</b></li> </ul> <p>B: To note any planning decisions as notified by the Peak District National Park Authority:</p> <ul style="list-style-type: none"> <li>i) P/DDD/1222/1581 - Carpenters Cottage, Main Street, Winster. Listed Building consent - removal of existing concrete floor and installation of limecrete breathable floor system, breathable wall insulation system, plumbing, wall finishes and bathroom fixtures and fittings. <b>GRANTED</b></li> </ul>	<p><b>CLERK</b></p>
04/10/23	<p><b>Correspondence &amp; Circulars:</b></p> <p>Noted and discuss, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:</p> <ul style="list-style-type: none"> <li>i) DCC – Community news, Newsletter, Parish and Town Council Forum</li> <li>ii) Rural Services – Various.</li> <li>iii) DALC – Newsletters.</li> <li>iv) Public Sector Executive – various.</li> <li>v) PDNPA – New Funding Unlocked, Parish Member Elections, Defra Announce One Off Grants, US Conservationists Head to the Peak District, Management Plan</li> <li>vi) DDDC – Temporary Road Closures, Bins, Public Spaces Protection Order</li> <li>vii) Derbyshire Police and Crime Commissioner – ABS Grants</li> </ul>	
04/11/23	<p><b>Items for the Village Magazine:</b></p> <p>War Memorial Maintenance, Annual Parish Meeting</p>	<p><b>DF, JG,</b></p> <p><b>CLERK</b></p>
	<p><b>Next Parish Council Meeting</b></p> <p><b>The next Parish Council Meeting will take place at 7.00pm on Monday 16th May 2023, at the Jubilee Room, Burton Institute, Winster.</b></p> <p><b>Meeting closed at 8.37pm.</b></p>	