

WINSTER PARISH COUNCIL

Clerk & Financial Officer: Trisha Dale
Ivy Dene, Main Street, Birchover DE4 2BN
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MINUTES OF ORDINARY MEETING: 5th June 2023, 7:00pm, held at the Jubilee Room, Burton Institute, Winster.

These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Parish Council meeting on 3rd July 2023

Signed Chair of meeting

In attendance: Cllr. Frederickson (Chair), Cllr. Hatfield (Vice Chair), Cllr. Brown, Cllr. Robinson, Cllr. Geddes, Cllr Randles, Cllr Cooper.

Also Present: Clerk/RFO Trisha Dale, Cllr. Buckler, B3 members of the public.

No.	Item	AP
06/01/23	Apologies Apologies received from Cllr. Spencer and PCSO Carly Mattison.	
06/02/23	Declaration of Interests None	
06/03/23	Reports: A: County Councillor's Report: None this month. B: Borough Councillor's Report: None this month. C: Police Report: No issues reported this month. D: Chair Report: None this month.	
06/04/23	Public Participation Resident 1: Concerns raised regarding the remedial work carried out by Gigaclear on the Common (Griffin). Operators were observed throwing large stones from the verge onto the common. <i>Standing Orders were suspended.</i> Although the Council were unaware of the actions outlined above, they were aware of a number of issues with the reinstatement post work carried out. A site meeting was arranged last week to identify and seek resolution on these. <ol style="list-style-type: none">1. Holes left in front of the cabinet at the car park were a trip hazard, Gigaclear apologised that this was the case and have since covered the holes.2. Verges, the reinstatement not being satisfactory. It has been back filled with large stones/rocks which makes it impossible to maintain, it would cause damage to any equipment used and looks unsightly. Gigaclear have agreed to address, removal of stones/rocks, top soil and seed.3. The box at the edge of the common is on a slant and looks unsightly, it was requested that this be removed and placed in the road where visibility would be reduced. Gigaclear agreed to look into this possibility.4. Future work to be carried out, post Secret Gardens held on the 24th July, on East Bank from the Common to Hawkshill. The road will be closed between these points whilst work is completed. It was asked if it would be preferred for the work to be carried out at night, this was rejected as believed would not be in the interest of residents. It was agreed that whilst work was being carried out that residents affected and needing to leave their residence could ask the operators to make safe and provide access out of their residence. It is understood that this will impact c4 homes. Where available Gigaclear spoke to the residents to identify any issues, such as material deliveries for current housing work taking place.5. Communication – it was asked that Gigaclear actively leaflet drop to houses affected by works carried out and to also include others that could be impacted. This was agreed.	

	<p>There was some confusion recently where work was being carried out with no prior communication, it was thought to be Gigaclear but it was actually Severn Trent.</p> <p>Gigaclear have been invited and will attend the drop-in-session (see 06/08/23 Council Matters E).</p> <p>The Council will continue to monitor the situation and arrange another site meeting to discuss the reinstatement and work commencing. The Council will contact urgently Gigaclear regarding the recent issue of stones/rocks on the common as this is unacceptable and needs to be addressed. In addition, to check that the steps to the bin have been reinstated, if not this to be taken up with Gigaclear.</p> <p>Resident 2: Previously raised concerns of work to be carried out on Leacroft, we were advised initially that there was no requirement to dig in the area, therefore no impact on recent tarmacking of pathing. However, it was brought to the Councils attention that this might not be the case. Gigaclear have been asked to look at this again, from current understanding it is thought that underground ducting will be available between number 43 – Doctors Surgery with digging from 31 – onwards.</p> <p>A warning was given that should residents wish to benefit from the high-speed broadband this will mean an additional overhead line will need to be installed on properties, there is no provision for BT to remove existing cables therefore there will be more overhead cables throughout the village.</p> <p>The discussion returned briefly to the common and the overall plan regarding tree and wildflower project. There is ongoing request to install a memorial bench that needs to be considered, agreed and included in the consultation with residents.</p> <p>Resident 2: Updated the Council on the consecration of the burial ground, after speaking to an ex-Councillor it was confirmed that the Bishop walked up the path blessing the ground that is designated consecrated. A map is available of areas of the burial ground.</p> <p><i>Standing Orders were reinstated.</i></p>	
06/05/23	<p>Members Questions to the Chair</p> <p>A couple of parking issues were raised. Regular parking on the corner of Woodhouse Lane causing issues with Bin lorries and creating an obstruction should emergency vehicles need access.</p> <p>Parking on pavements on Main Street obstructing pedestrians with pram/pushchairs and anyone requiring walking aids.</p> <p>Both to be reported to PC Carly Mattison.</p>	DB
06/06/23	<p>Minutes of Last Meeting and Matters Relating Thereto</p> <p>A: The minutes of the previous Parish Council meeting held on 15th May 2023 were considered and approved. (Prop: JG 2nd: MH; Unan)</p>	

06/07/23	<p>Finance</p> <p>A: To note the Council's monetary assets: Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements when available.</p> <table border="1" data-bbox="327 315 1251 786"> <thead> <tr> <th></th> <th>As at 5th June 2023</th> <th>As at 15th May 2023</th> </tr> </thead> <tbody> <tr> <td>Balance brought forward 1st April 2023</td> <td>£34,563.70</td> <td>£34,563.70</td> </tr> <tr> <td>Total Income</td> <td>£23,713.85</td> <td>£21,771.00</td> </tr> <tr> <td>Total Expenditure</td> <td>£5,992.92</td> <td>£1,400.32</td> </tr> <tr> <td>Balance</td> <td>£52,284.63</td> <td>£54,934.38</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Last Statement Balance as at 28th April 2023</td> <td>£54,597.75</td> <td>£34,563.70</td> </tr> <tr> <td>Less un-presented cheques</td> <td>£4,220.97</td> <td>£1,400.32</td> </tr> <tr> <td>Add uncleared deposits</td> <td>£1,907.85</td> <td>£21,771.00</td> </tr> <tr> <td>Available Balance 5th June 2023</td> <td>£52,284.63</td> <td>£54,934.38</td> </tr> </tbody> </table> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p> <ul style="list-style-type: none"> i) T. Dale – Salary plus expenses (£9.99) - £333.19 (Adjusted typo on agenda) ii) F. Purlow – Salary and expenses – (£7.31) - £389.35 iii) E. Smith – Cleaning - £120.00 iv) PHS annual payment - £124.18 v) P. Street – Bus Stop Cleaning - £9.50 vi) RoSPA – Play Area & Outdoor Gym inspection - £270.00 vii) DCC – Rates - £374.25 (paid DD in April) <p>In addition, the Council agreed to resolve the following late submission payment:</p> <ul style="list-style-type: none"> i) S. Wood – Grounds Maintenance (Buffers) – £150.00 <p>C: To note the income and receipts of the Council paid in March</p> <ul style="list-style-type: none"> i) Donation Play Area – Anonymous - £1000.00 (Paid in April) ii) L. Petts Stonemasons Ltd – A Bramley - £235.00 iii) Donation Play Area – Mr & Mrs Mitchell - £500.00 iv) Donation Play Area - Village Quiz - £176.00 v) Honesty Box - £31.85 <p>All above resolved for payment. (Prop DF, 2nd MR, Unan)</p>		As at 5 th June 2023	As at 15 th May 2023	Balance brought forward 1st April 2023	£34,563.70	£34,563.70	Total Income	£23,713.85	£21,771.00	Total Expenditure	£5,992.92	£1,400.32	Balance	£52,284.63	£54,934.38				Last Statement Balance as at 28 th April 2023	£54,597.75	£34,563.70	Less un-presented cheques	£4,220.97	£1,400.32	Add uncleared deposits	£1,907.85	£21,771.00	Available Balance 5 th June 2023	£52,284.63	£54,934.38	
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06/08/23	<p>Council Matters:</p> <p>A: Co-Option, Casual Vacancy. The Council received two applications, following instruction from NALC the process was followed: For fairness in alphabetical order both candidates were proposed and seconded.</p> <p>Candidate A – Prop Cllr Geddes 2nd Cllr Brown Candidate B – Prop Cllr Randles 2nd Cllr Cooper</p> <p>A vote, by show of hands took place.</p> <p>Candidate A – received 5 votes Candidate B – received 2 votes</p> <p>Candidate A was via an absolute majority co-opted on to the Council. The Council welcomed Allan Stone to the Council following which both the Acceptance of Office and Register of Disclosable Pecuniary Interests forms were completed and signed.</p> <p>Candidate B was thanked for his application, that it was a tough decision and asked if they would be prepared to join the environment working group, as their skills and knowledge would be a great asset. The candidate agreed.</p>																															

	<p>B: A brief update for repairs on Woodhouse Lane drainage was discussed, there was some confusion over a quote being received. A check to be carried out, if no quote received to be reissued. Item to be added to next agenda. <i>Cllr Buckler entered the meeting.</i></p> <p>C: Update on Playground replacement and funding. An item has been published in the magazine regarding the project and asking for support via funding. Funding previously advised on the Just Giving page of c£3.6K has now been adjusted down to £2.6K, unfortunately there was an error with a donation, the large donation of £3K given was incorrect and should have been £2K, which is also a large donation. Currently Just Giving stands at £2,835.00. In addition, donations received directly by the Council is at £2,176.00. Overall funding to date is at £5,011.00. Item added to next agenda.</p> <p>D: A brief update on Management Plan was received, a weed bashing session has been arranged for Saturday 17th June, everyone is welcome to join in. Fund raising continues, we have secured funding from Better Derbyshire D ales of £744.00 (payment pending) this plus other donations less previous purchase of wildflower seeds leaves a funding balance of £1,199.01. The Tree planting scheme paper is hoped to be completed and available to the Council for the August meeting. Unfortunately, there have been some issues with the agreed work to take place on Leacroft verges with DDC, who have not been in contact with updates and specifications not having been forthcoming. This will be pursued, to include, if necessary, a face – face meeting. Item to be added to next agenda.</p> <p>E: The postponement of the village engagement drop-in session will take place on the 15th June at the Bowling Green. Topics to include Tree Planting, wild flowering, traffic issues, Consultation Paper on proposals for the Common and more. Gigaclear have also been invited to the session. Clerk reminded the Council that this event is not and should not be seen as a Parish Council Meeting. The event has been advertised on the Noticeboard and via village email group. The Chair to discuss options on the memorial bench with the project group to be included in the overall Common plan. Item added to next agenda.</p> <p>F: A brief update on Freedom of Information regarding housing within Winstar was discussed, some research has now been completed. A summary will be written up and emailed to Councillors for comment prior to the next meeting. Item added to next agenda.</p> <p>G: The possibilities to repair/improve the pathway from Florence Gladwin Close to the Play Area were discussed, a review and quote will be provided to the Council. Due to restrictions and costs any improvements are not likely to be wheelchair friendly. There is however the route via main street that can be accessed and if required the possibility of a disabled parking space could be considered. Item added to next agenda.</p> <p>H: Repairs to seats/benches around the village has commenced and should be completed shortly. Fund raising has begun with regards to the War Memorial cleaning/repairs. A pre application form, upload of photographs and registration have been completed. It is expected further funding will be required for the repairs to the surround chain. Item added to next agenda.</p> <p>I: A brief update on the outcome of the RoSPA inspection of the Play Area's and Outdoor Gym was given. Minor repairs including mowing and weeding on Top Bank and the Outdoor Gym required. Top Bank Swing needs attention and various timber repairs required to Woodhouse Lane. Other smaller repairs are</p>	<p>AC, Clerk</p> <p>DB, Clerk</p> <p>MR, DF, Clerk</p> <p>DB, Clerk</p> <p>AC, Clerk</p> <p>MR, Clerk</p>
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	<p>required. Clerk circulated the report prior to the meeting and will provide a simple summary on Excel with risk rating scores for the required repairs. Item to be added to next agenda.</p> <p>J: There was no update on the article in Community News – LX charging point on a lamppost or possibly installation at the playing fields carpark took place. Item added to next agenda.</p> <p>K: Following the Annual Parish Meeting, the Council nominated Cllr Geddes and Cllr Brown to lead on and liaise with relevant parties regarding the Noticeboard at the playing fields. Item added to next agenda.</p> <p>L: A brief discussion, following the Annual Parish meeting, for understanding of the location of the footpath from Clough Wood to Winster and the joining to another took place. It was agreed that in the first instance contact and discussion should take place with the Owner of the land that would be impacted. Item to be added to next agenda.</p> <p>It was agreed to install a footpath sign by East Bank View bungalows as raised at the Annual Parish meeting. Land owner to be notified if and when a way marker is to be erected.</p> <p>M: For update on issues raised with Gigaclear see 06/04/23 Public Participation</p> <p>N: Voting took place on PDNPA election candidate, by an absolute majority vote the Council would vote for Mr Ralph Patrick Hollinshed Brady. This was also proposed by Cllr Frederickson, seconded by Cllr Geddes and was unanimous. Clerk to complete and return Councils vote.</p> <p>O: A brief discussion on improvements regarding the car parking verge on the Common at East Bank and the 'Burma Road'. It is hoped to include in the Overall Common consultation. The idea proposed at the moment is to demarcate the common boundaries taking into account parking, and to tidy up the muddy area this causes. Longcliffe have agreed to support and fund/donate chipping stones and materials, with contractors to execute the work required. Quotes for this would need to be obtained. Along with consulting residents, permissions need to be sought and checked for any works on common land.</p> <p>P: no urgent issues were raised.</p>	<p>Clerk</p> <p>Clerk</p> <p>DB, JG Clerk</p> <p>JG, Clerk</p> <p>JG, MR</p> <p>Clerk</p> <p>DF, Clerk</p>
06/09/23	<p>Planning:</p> <p>A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on www.peakdistrict.gov.uk, including the following:</p> <ul style="list-style-type: none"> i) NP/DDD/0523/0510 - The Old House, Main Street, Winster. - S.73 application for the removal or variation of conditions 1, 2, 3, 4, 5 and 6 on NP/DDD/0420/0296 No Objections Raised <p>B: To note any planning decisions as notified by the Peak District National Park Authority: None this month</p>	CLERK
06/10/23	<p>Correspondence & Circulars:</p> <p>Noted and discussed, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:</p> <ul style="list-style-type: none"> i) DCC – Mobile Library, Community news. ii) DALC – Newsletters. iii) Public Sector Executive – various. iv) PDNPA – Nominations Open, Parishes Day, Appointment of Parish Members, Consultation on the Statement of Community Involvement. v) DDDC – Road Closures. 	
06/11/23	<p>Items for the Village Magazine:</p> <p>Play Area Funding, thanking those that have donated. Update on Leacroft Verges.</p>	DR, DB,

	<p>The next Parish Council Meeting will take place at 7.00pm on Monday 3rd July 2023, at the Jubilee Room, Burton Institute, Winster. Meeting closed at 8.20pm.</p>	
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