

# WINSTER PARISH COUNCIL

## NOTICE OF ORDINARY MEETING: Monday 4<sup>th</sup> September 2023, Jubilee Room, Burton Institute, Winster

Dear Councillor,

You are summoned to attend a meeting of Winster Parish Council meeting to be held on Monday 4<sup>th</sup> September 2023, for the purposes of transacting the business below:

T. Dale

Mrs T. Dale 29<sup>th</sup> August 2023

Clerk/RFO to Winster Parish Council

Email: clerk@winsterparishcouncil.gov.uk

- 09/01/23 To consider accepting any apologies for absence.
- 09/02/23 To record declarations of personal or pecuniary interests from Members as to any items to be discussed and as necessary or appropriate to receive and approve any Members' requests for dispensations on matters in which they have any Disclosable Pecuniary Interests.
- 09/03/23 Reports:  
A: County Councillor's Report  
B: Borough Councillor's Report  
C: Police Report  
D: Chair's Report
- 09/04/23 Public Participation: Members of the public will be allowed to speak to the meeting upon items included in the agenda in accordance with Standing Orders and at the discretion of the Chair of the meeting.
- 09/05/23 Members Questions to the Chair: Members of the Council to put questions to the Chair.
- 09/06/23 Minutes of Last Meeting and Matters Relating Thereto:  
A: To consider for approval the Minutes of the Parish Council meetings held on 3<sup>rd</sup> July 2023 and to arrange for the Chair of this meeting to sign them as a true and accurate record of the meeting to which they relate.
- 09/07/23 Finance:  
A: To note the Council's monetary assets: Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements when available.

	As at 4 <sup>th</sup> September 2023	As at 1 <sup>st</sup> August 2023
Balance brought forward 1st April 2023	£34,563.70	£34,563.70
Total Income	£33,344.57	£26,943.75
Total Expenditure	£17,246.95	£9,642.96
Balance	£50,661.32	£51,864.49
Last Statement Balance as at 1 <sup>st</sup> August 2023	£58,242.25	£54,095.91
Less un-presented cheques	£7,580.93	£2,231.42
Add uncleared deposits	£0.00	£0.00
Available Balance 4 <sup>th</sup> September 2023	£50,661.32	£51,864.49

B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:

- i) T. Dale – Salary- £323.20
- ii) F. Purlow – Salary and expenses – (£14.40) £405.58
- iii) E. Smith – Cleaning - £TBC
- iv) S. Wood Gardening Services - £TBC
- v) Netwise– Annual Subscription – £396.00
- vi) DDC – District/Parish Elections - £172.00 (DD)
- vii) SEE – Electric - £175.11 (DD)
- viii) DM Payroll – Payroll - £66.00
- ix) Affordable Plumbing – Toilet flood repair - £73.00
- x) Russels (Kerbymoorside) Ltd - Strimmer repairs - £265.29

The below payments processed in August as per resolution at July meeting (07/07/23 Finance)

- i) Waterplus – Utilities - £23.06 (DD)
- ii) ICCM – Subscription - £95.00
- iii) F. Purlow – Salary and expenses – (£6.07) - £388.11
- iv) T. Dale – Salary and expenses – (£9.99) - £333.19
- v) Burton Institute – Rental (October 2022 – July 2023- £524.63
- vi) JH Fencing and Environmental Ltd – Grounds Maintenance - £6,240.00

C: To note the income and receipts of the Council.

- i) Burial Ground – Revell - £327.00
- ii) Bank Interest – £121.48

- iii) Allotment – A Brown - £45.00
- iv) Grazing Licence – Ashmore Pringle - £120.00
- v) Honesty Box - £36.20
- vi) Just Giving – Play Area Funding - £3,860.06
- vii) Gov.UK – VAT 2022-23 - £2,384.56

D: Update on 2022 -23 Financial Audit.

09/08/23

Council Matters:

A: Agreed 2023 PROW scheme, footpath repairs on Woodhouse Lane, quote to be confirmed.

B: Update on quote for repairs required to the pathway Woodhouse Lane, not included in the above.

C: Update on Playground replacement and funding.

D: Update on Management Plan – to include Wildflower Verges Project, Tree planting initiative. To agree purchase of Yellow Rattle seeds - £150.00

E: To discuss implications of Openreach programme to move to digital-only phone services

F: To discuss request under Freedom of Information regarding housing within Winster.

G: To discuss and review quote for repairs/improve the pathway from Florence Gladwin Close to the Play Area.

H: Update on War Memorial cleaning, repairing and painting.

I: Update on repairs to Play Area and Outdoor Gym.

J: Update on Noticeboard repairs and contents at the playing fields.

K: Update on footpath from Clough wood and installation of a footpath sign by East Bank View Bungalows.

L: To receive a report on the meeting held with DCC regarding bus services.

M: To discuss and resolve the request to transfer the ride on lawn mower from the Pond and Orchard Group to the Parish Council.

N: To discuss and agree repairs to East Bank Noticeboard.

O: To discuss the possibilities of an EV charger point on lampposts.

P: To discuss and agree change to Allotment agreement – For Buildings/sheds planning permission required rather than permission from Parish Council.

Q: To note and, if urgently required, to discuss any other issues which merit the Council's attention.

09/09/23

Planning:

A: To discuss, consider and instruct reporting of the Council's views on applications received and available to view on [www.peakdistrict.gov.uk](http://www.peakdistrict.gov.uk), including the following:

- i) NP/DDD/0723/0786 - Mews Cottage, Elton Road, Winster. Garage conversion to home office
- ii) NP/DDD/0823/0900 - Carpenters Cottage, Main Street, Winster. Listed Building Consent - Paint external surfaces of both front doors and both back doors green (specifically Little Greene Paints 'Jewel Beetle').
- iii) NP/DDD/0823/0896 – East Leigh, East Bank, Winster. Listed Building consent, New front door as suggested by conservation officer.
- iv) NP/DDD/0723/0761 The Cottage, The Courtyard, Main Street, Winster Listed Building consent - rear/north gable - rebuild chimney stack and relime. Repair eroded stone work. Front elevation window - to replace with windows like for like as per all the windows on that gable and repair lintel, sills and jamb.

Between recess in August the following were considered, no objections were raised.

- i) NP/DDD/0623/0695 - Sunnybank House, Wensley Road, Winster. Demolition of existing domestic garage and erection of replacement garage and widening of domestic driveway within garden (access to highway unaltered)
- ii) NP/DDD/0623/0598 & NP/DDD/0623/0597 - The Old House, Main Street Winster. 1. To erect a freestanding sloping roof with wooden walls on three sides to provide shelter to a storage space enclosed between three walls of adjacent buildings to replace an existing dilapidated small garden shed. 2. To erect a greenhouse on existing hard standing in rear garden of property
- iii) NP/DDD/0623/0719 - Angel Cottage, Main Street, Winster. Listed Building Consent - Replacement of 9 windows
- iv) NP/DDD/0723/0783 - Carpenters Cottage, Main Street, Winster. Listed Building consent - Permanently close up the western front door retaining the existing door and door frame and installation of a sheep wool insulated stud wall in the doorway opening to the inside of the door.

B: To note any planning decisions as notified by the Peak District National Park Authority:

- i) NP/DDD/0323/0294 - Heathcote House, Main Street, Winster. Listed Building consent - The replacement of a modern concrete tile roof with one of stone slate tiles and the removal of a modern brick chimney of the kitchen. GRANTED
- ii) NP/DDD/0523/0510 - Mews Cottage, Elton Road, Winster. Garage conversion to home office. GRANTED
- iii) NP/DDD/0623/0597 - The Old House, Main Street, Winster. 1. To erect a freestanding sloping roof with wooden walls on three sides to provide shelter to a storage space enclosed between three walls of adjacent buildings to replace an existing dilapidated small garden shed. 2. To erect a greenhouse on existing hard standing in rear garden of property. GRANTED
- iv) NP/DDD/0523/0548 - Tompkins Cottage, Main Street, Winster. Listed Building consent - Fixing of handrails to front and rear doors external. GRANTED
- v) NP/DDD/0723/0783 Carpenters Cottage Main Street Listed Building consent - Permanently close up the western front door retaining the existing door and door frame and installation of an sheep wool insulated stud wall in the doorway opening to the inside of the door GRANTED

The following application was withdrawn

i) NP/DDD/0623/0598 - The Old House, Main Street, Winster, Listed Building consent - 1. To erect a freestanding sloping roof with wooden walls on three sides to provide shelter to a storage space enclosed between three walls of adjacent buildings to replace an existing dilapidated small garden shed. 2. To erect a greenhouse on existing hard standing in rear garden of property.

09/10/23

Correspondence & Circulars:

To note and discuss, if necessary, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:

- i) DCC – Community news, Road Closures, CST Have your Say, Mobile Library, Defibrillator Campaign, B5056 Fenny Bentley to A6 West of Rowsley speed limit
- ii) DALC – Newsletters.
- iii) Public Sector Executive – various.
- iv) PDNPA – Confirms Approval for Restructure Proposals, News.
- v) DDDC – Bin Days.
- vi) NALC– Press Release UKSPF.
- vii) Police and Crime Commissioner – Newsletter.

09/11/23 Items for the Village Magazine

The following Ordinary Meeting of the Council to take place at the Burton Institute, Jubilee Room, Winster 2<sup>nd</sup> October 2023, at 7.00pm.