

WINSTER COUNCIL

Clerk & Financial Officer: Trisha Dale
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MINUTES OF ORDINARY MEETING: 4th September 2023, 7:00pm, held at the Jubilee Room, Burton Institute, Winster.

These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Council meeting on 2nd October 2023

Signed Chair of meeting

In attendance: Cllr. Frederickson (Chair), Cllr. Hatfield (Vice Chair), Cllr. Brown, Cllr. Geddes, Cllr Randles, Cllr Cooper, Cllr Stone.

Also Present: Clerk/RFO Trisha Dale, 4 members of the public.

No.	Item	AP
09/01/23	Apologies Apologies received from Cllr Robinson, Cllr. Buckler, PC Mattison.	
09/02/23	Declaration of Interests Cllr. Cooper, Council Matters, B	
09/03/23	<p>Reports:</p> <p>A: County Councillor's Report: None this month. B: Borough Councillor's: None this month. C: Police Report: None this month. D: Chair Report: The Chair introduced a couple of items</p> <ol style="list-style-type: none"> 1. The proposed changes to relax planning where agricultural land with buildings are to be converted into houses. The Chair passed around a paper and asked that the Parish Council support Peak Park in opposing these changes and to encourage all residents to complete the survey. There was a brief discussion on what the actual proposal was, some felt that Peak Park Planning were currently inconsistent in what was and what wasn't allowed, including within permitted development when it came to planning permission which was unreasonable. There was some confusion around the proposal as it is believed planning permission would still be required. The Chair asked the Parish Council not to confuse the proposal with the issues with obtaining planning permission from Peak Park and that the request to support does not mean that the Parish Council is against local genuine need for housing, far from it they have no objections in these circumstances. The Chair was asked to reflect the latter statement in the paper as it could be misleading. The Chair agreed to this and recirculate. It was also recommended that a letter should be written to Cllr Patrick Brady, Chair of Planning Committee. Based on these amendments the Parish Council resolved to support. (Prop JG, 2nd DF, Unan) 2. The Chair asked Cllr J Geddes to update the Parish Council following his meeting with DCC relating to bus services. A brief update was given, suggesting that the public transport sector within Derbyshire Dales was in turmoil. They do however have money to spend by March 2023 on improvements. They are currently working on a plan which will need to be trialled, the longer it goes on the greater risk that time will run out and at that stage there will be no local operator. Cllr Geddes to keep the Parish Council informed with developments. 	<p>DF</p> <p>JG</p>
09/04/23	<p>Public Participation</p> <p>Resident 1: In attendance to be available to respond to any queries that arise from item Council Matters, M transfer of lawnmower in the absence of Cllr Robinson. The Parish Council were made aware that the mower was used for cutting grass managed by</p>	

	<p>the Council, the Parish Council asked which land, it was understood Woodhouse Lane and possibly others and that Cllr Robinson would be able to confirm on return from Holiday.</p> <p>Resident 2: Expressed an interest in the outcome of discussions relating to Council Matters, M transfer of lawnmower.</p> <p>Concerns were raised regards to Grounds Maintenance at Woodhouse Lane. Due to the timing of the cutting it is having a detrimental effect on wildlife. It was requested that the maintenance programme should accommodate mowing later in the year. The current plan is cutting back nettles which is a great source for Honeybird Hawk Moths and Butterflies and their young. It is also devastating wildflowers, there are currently no Scabious, which should be growing freely at this time of year. The Parish Council agreed to the request and will be incorporated in next year's management plan.</p> <p>Resident 3: Raise a number of concerns</p> <ol style="list-style-type: none"> 1. The amount of money the Parish Council is spending on the cutting of grass at the Common, considering the short time taken, starting at 9:30 with a finish time of 13:30 and that the grass cuttings were still being bailed in plastic. The Council responded, that we are in an era of high inflation, that they advertised for tenders for Grounds Maintenance which received little response. It is hoped that in due time the situation would change with more contractors applying for the tender, which would likely bring prices down. The plastic covering of the mowed grass is not the ethos of the Parish Council however the contractor could not supply an alternative this year but would look into this should they be awarded the contract next year. The resident responded in that this was the same excuse as last year and that there is no reason that the cutting needed to be bailed as the waste was not used for anything but disposed of. The Parish Council reiterated the lack of applications for the tender and the plastic usages is not what is wanted. If the resident had a better solution, then the Parish Council would be happy for the advice. The resident responded with that was not for them to do. 2. Council Matters, G Repairs/Improve the footpath from Florence Gladwin Close to the Play Area. The Parish Council were asked why they are considering spending money on this project when there is/was an agreement with Peak Park Rural Housing. That at the time the Parish Council agreed to support the planning application on this being agreed. The Parish Council responded, that they had looked into the matter, have spoken to East Midlands who have said there is no such agreement. The resident disputed this, the agreement would be held in the historic files, that there are three current members of the Council that were present at the time of the agreement being reached. The Clerk responded that there had been a search of the historic files that were available and that although the path was mentioned on the planning application support letter from the Parish Council no agreement was found. The resident then enlightened the Council that it had been a "Gentlemen's Agreement" rather than a written agreement/contract. The Parish Council agreed that whilst they were left at a disadvantage, as there was no written contract, they could not enforce the housing association to own an agreement. However, a meeting will be arranged with those Councillors present at the time and the resident to discuss possibilities with the Housing Association. <p>Resident 4: No issues/comments raised.</p>	<p>DR</p> <p>AL, AC</p>
09/05/23	<p>Members Questions to the Chair No questions raised.</p>	
09/06/23	<p>Minutes of Last Meeting and Matters Relating Thereto A: The minutes of the previous Council meeting held on 3rd July 2023 were considered and approved. (Prop: JG 2nd: MH; Unan)</p>	

09/07/23

Finance

A: To note the Council's monetary assets: Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements when available.

	As at 4 th September 2023	As at 1 st August 2023
Balance brought forward 1st April 2023	£34,563.70	£34,563.70
Total Income	£33,344.57	£26,943.75
Total Expenditure	£17,246.95	£9,642.96
Balance	£50,661.32	£51,864.49
Last Statement Balance as at 1 st June 2023	£58,242.25	£54,095.91
Less un-presented cheques	£7,580.93	£2,231.42
Add uncleared deposits	£0.00	£0.00
Available Balance 3 rd July 2023	£50,661.32	£51,864.49

B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:

- i) T. Dale – Salary – £323.20
- ii) F. Furlow – Salary and expenses – (£14.40) £405.58
- iii) E. Smith – Cleaning – £200.00
- iv) S. Wood Gardening Services – £736.40
- v) Netwise– Annual Subscription – £396.00
- vi) DDC – District/Parish Elections – £172.00 (DD)
- vii) SEE – Electric – £175.11 (DD)
- viii) DM Payroll – Payroll – £66.00
- ix) Affordable Plumbing – Toilet flood repair – £73.00
- x) Russel (Kirkbymoorside) Ltd - Strimmer repairs – £265.29

The below payments processed in August as per resolution at July meeting (07/07/23 Finance)

- i) Water plus – Utilities – £23.06 (DD)
- ii) ICCM – Subscription – £95.00
- iii) F. Furlow – Salary and expenses – (£6.07) – £388.11
- iv) T. Dale – Salary and expenses – (£9.99) – £333.19
- v) Burton Institute – Rental (October 2022 – July 2023 – £524.63
- vi) JH Fencing and Environmental Ltd – Grounds Maintenance – £6,240.00

C: To note the income and receipts of the Council

- i) Burial Ground – Revell – £327.00
- ii) Bank Interest – £121.48
- iii) Allotment – A Brown – £45.00
- iv) Grazing Licence – Ashmore Pringle – £120.00
- v) Honesty Box – £36.20
- vi) Just Giving – Play Area Funding – £3,860.06
- vii) Gov.UK – VAT 2022-23 – £2,384.56

D: Clerk update the Council that the 2022-23 Financial Audit, with the exception of a minor error in using the previous years asset figure, the audit has been closed successfully, all documents are available on the website.

All above resolved for payment. (Prop DF, 2nd MH, Unan)

09/08/23	<p>Council Matters:</p> <p>A: A quote was obtained prior to the meeting for the remaining repairs at Woodhouse Lane for the purpose of the 2023 PROW scheme. Item to be added to next appropriate agenda. <i>Cllr Cooper left the meeting</i></p> <p>B: A number of quotes for repairs on Woodhouse Lane drainage have been requested but are not available for discussion at this meeting. Item to be added to next agenda. <i>Cllr Cooper returned to the meeting.</i></p> <p>C: Funding to restart for the Playground replacement. Item to be added to next agenda.</p> <p>D: An update on Management Plan was deferred to the next meeting. Currently in progress is an Environment meeting being arranged for November. The question was asked, do purchases covered by the funding obtained specific to wildflower project need to be approved by the Parish Council, as it is the intention to begin the scarifying and wild flowering at Leacroft? The Parish Council responded no as the funding is specific. However, as the purchase of Yellow Rattle was on the agenda it would also be approved. An article will be produced for the magazine asking for volunteers for the work to be carried out on Leacroft. Item to be added to next agenda.</p> <p>E: A brief discussion took place regarding the implications of the Openreach programme to move to digital-only phone services. While having a corded phone, if there is an outage you can still dial and receive calls, especially important is the ability to contact emergency services. The move to digital-only causes issues if there is an outage, as weather than be localised, e.g., a fire/flood to a number of residents or village wide. If this is the case and a signal for mobile phones is not available it will leave households vulnerable. Especially if residents are already in a vulnerable position due to health or other circumstance. Ofcom have been charged with providing a solution, which at present seems to be ensuring residents are guaranteed an hour only, for service however how this is to be achieved and to which residents, is this for the most vulnerable? How do they know who is in need? There appears to be no process to report vulnerability at present. Contact has also been made with Voice but they have no solution at present.</p> <p>Why do we believe the providers are moving in this direction? It is felt that it is cost driven. It will be far cheaper to install internet boxes that provide a faint signal to routers at homes that are powered by electricity. Although there are possible costs that they may have to consider. If they were to provide additional boxes to ensure those that are vulnerable are able to contact emergency services at a cost of between £20 - £30 each, to cover nationally could work out to cost millions. The advice the Parish Council would give to residents, if and when they are approached to transfer to digital is "No" not until a satisfactory resolution is in place in cases where there are outages. An article to be written for the village magazine. Item to be added to next agenda.</p> <p>F: No update on Freedom of Information regarding housing within Winster was available. Item added to next agenda.</p> <p>G: The possibilities to repair/improve the pathway from Florence Gladwin Close to the Play Area were discussed earlier, see Public Participant Resident 3 point 2. A review and quote will be provided to the Council for the next meeting. Item added to next agenda.</p> <p>H: An update on War Memorial cleaning, repairing and painting was given. After looking into the funding from the War Memorial Trust and the benefits of spending finances on cleaning the memorial it was proposed that this was completed by</p>	<p>Clerk</p> <p>Clerk</p> <p>DB, Clerk</p> <p>DR, MR Clerk</p> <p>JG Clerk DC Clerk</p> <p>AL AC</p>
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	<p>volunteers. Broken down into three stages, the first being the column. This will need to be cleaned using natural brushes and plain water only. The staining on the column cannot be removed however it will help remove lichen and dirt. The second being the plaque. Looking into this, any work will be very complicated and would require an appropriate specialist, the War Memorial Society suggest that plaques should be left alone and only to be considered for restoration should names become blocked. The final element being the railings, these will need cleaning and painting. The Chair will look into a contact regarding this. Should it be a chargeable service then it was proposed that funding could be requested from Secret Gardens or Winster Wakes.</p> <p>The gate for the cemetery to Oddo House is also in need of painting, however it was established that the gate is the property of the resident.</p> <p>For the tools required for the cleaning it is estimated to be a maximum of £200, the Parish Council were asked to cover this cost. The Council agreed to resolve. Item to be added to next agenda. (Prop DF, 2nd JG, Unan)</p> <p>I: No update on the repairs to the Play Area and Outdoor Gym was available. Clerk to chase and add item to next agenda.</p> <p>J: Work continues on the contents of the noticeboard at the playing field. A mock up map was produced and will allow for between 200 – 250 words that could be included providing useful local and historic information. Item added to next agenda.</p> <p>K: A map was provided outlining a possible re-routing of the footpath from Clough Wood to Winster and then joining to another path. It came to light that the owner of the field is not who it was previously believed to be. The actual owner is to be established. Item to be added to next agenda.</p> <p>L: The item to update following a meeting with DCC regarding bus services was discussed earlier in the meeting. See Chair Report point 2.</p> <p>M: The transfer of the ride-on Lawnmower was discussed. Questions were asked if the mower could be used on other Parish Council land, what was the viability of owning the mower?</p> <p><i>Standing Orders Suspended</i></p> <p>Clerk informed the Parish Council having contacted the Insurance company that there would be no additional costs. The insurance company were asked if the Parish Council would be covered in cases such as fire, if the mower was stored at a resident's property. Ideally, they would recommend that it is stored on Parish Council property. However, they were made aware that there was no suitable property available and they accepted this. The additional costs that the Parish Council would incur would be c£50pa petrol and £500 every other year for services. Resident 1, would like the Parish Council to be fully aware of the terms of transfer and would like a formal agreement to be arranged should the transfer take place. At present the Pond and Orchard Group have continued to mow Parish Council Land without charging. The insurance they are currently paying is believed to be disproportionate and this is why they have suggested the transfer. There are alternatives that could be considered, such as charging the Parish Council for work carried out. It was agreed that further discussions should take place with the Pond and Orchard Group.</p> <p><i>Standing Orders Reinstated</i></p> <p>N: S Wood Gardening Services was asked to look into repairs required to East Bank Noticeboard. Item added to next agenda.</p> <p>O: A brief discussion took place regarding the possibilities of an EV charger point on lampposts. It was noted that charging in this way can be time consuming therefore a better location could be found. The item to be discussed with the Environment working group to consider options etc. Item added to next agenda.</p> <p>P: It was discussed and agreed to change the Allotment agreement – For buildings/sheds to require planning permission rather than permission from Parish Council. Agreement to be updated.</p>	<p>MR DR Clerk</p> <p>Clerk</p> <p>JG Clerk</p> <p>JG Clerk</p> <p>DF MH</p> <p>Clerk</p> <p>MR Clerk</p> <p>Clerk</p>
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	<p>Q: The Council discussed overnight camping currently taking place at the carpark. Options of putting up a sign for no overnight parking or the placement of an honesty box were considered. It was agreed in the first instance that the situation should be monitored for the next month. If appropriate to be added to the next agenda.</p> <p>Clerk informed the Parish Council had received a complaint following the mowing at Leacroft by DDDC, clerk is obtaining information and will respond. In addition, the Parish Council has received a formal complaint regarding how the Parish Council has been dealing with issues relating to Gigaclear. Clerk will respond.</p>	<p>AC</p> <p>Clerk</p>
<p>09/09/23</p>	<p>Planning:</p> <p>A: The following were discussed, considered and instruction reporting of the Council's views on applications received are available to view on www.peakdistrict.gov.uk, including the following:</p> <ul style="list-style-type: none"> i) NP/DDD/0723/0786 - Mews Cottage, Elton Road, Winster. Garage conversion to home office No Objection ii) NP/DDD/0823/0900 - Carpenters Cottage, Main Street, Winster. Listed Building Consent - Paint external surfaces of both front doors and both back doors green (specifically Little Greene Paints 'Jewel Beetle'). No Objection iii) NP/DDD/0823/0896 – East Leigh, East Bank, Winster. Listed Building consent, New front door as suggested by conservation officer. No Objection iv) NP/DDD/0723/0761 The Cottage, The Courtyard, Main Street, Winster Listed Building consent - rear/north gable - rebuild chimney stack and reline. Repair eroded stone work. Front elevation window - to replace with windows like for like as per all the windows on that gable and repair lintel, sills and jamb. No Objection <p>Between recess in August the following were considered.</p> <ul style="list-style-type: none"> i) NP/DDD/0623/0695 - Sunnybank House, Wensley Road, Winster. Demolition of existing domestic garage and erection of replacement garage and widening of domestic driveway within garden (access to highway unaltered) No Objection ii) NP/DDD/0623/0598 & NP/DDD/0623/0597 - The Old House, Main Street Winster. 1. To erect a freestanding sloping roof with wooden walls on three sides to provide shelter to a storage space enclosed between three walls of adjacent buildings to replace an existing dilapidated small garden shed. 2. To erect a greenhouse on existing hard standing in rear garden of property No Objection iii) NP/DDD/0623/0719 - Angel Cottage, Main Street, Winster. Listed Building Consent - Replacement of 9 windows No Objection iv) NP/DDD/0723/0783 - Carpenters Cottage, Main Street, Winster. Listed Building consent - Permanently close up the western front door retaining the existing door and door frame and installation of a sheep wool insulated stud wall in the doorway opening to the inside of the door. No Objection <p>B: To note any planning decisions as notified by the Peak District National Park Authority:</p> <ul style="list-style-type: none"> i) NP/DDD/0323/0294 - Heathcote House, Main Street, Winster. Listed Building consent - The replacement of a modern concrete tile roof with one of stone slate tiles and the removal of a modern brick chimney of the kitchen. GRANTED ii) NP/DDD/0523/0510 - Mews Cottage, Elton Road, Winster. Garage conversion to home office. GRANTED iii) NP/DDD/0623/0597 - The Old House, Main Street, Winster. 1. To erect a freestanding sloping roof with wooden walls on three sides to provide shelter to a storage space enclosed between three walls of adjacent buildings to replace an existing dilapidated small garden shed. 2. To 	<p>Clerk</p>

	<p>erect a greenhouse on existing hard standing in rear garden of property. GRANTED</p> <p>iv) NP/DDD/0523/0548 - Tompkins Cottage, Main Street, Winster. Listed Building consent - Fixing of handrails to front and rear doors external. GRANTED</p> <p>v) NP/DDD/0723/0783 Carpenters Cottage Main Street Listed Building consent - Permanently close up the western front door retaining the existing door and door frame and installation of a sheep wool insulated stud wall in the doorway opening to the inside of the door GRANTED</p> <p>The following application was withdrawn:</p> <p>i) NP/DDD/0623/0598 - The Old House, Main Street, Winster, Listed Building consent - 1. To erect a freestanding sloping roof with wooden walls on three sides to provide shelter to a storage space enclosed between three walls of adjacent buildings to replace an existing dilapidated small garden shed. 2. To erect a greenhouse on existing hard standing in rear garden of property.</p>	
09/10/23	<p>Correspondence & Circulars: Noted and discussed, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:</p> <ul style="list-style-type: none"> i) DCC – Community news, Road Closures, CST Have your Say, Mobile Library, Defibrillator Campaign, B5056 Fenny Bentley to A6 West of Rowsley speed limit ii) DALC – Newsletters. iii) Public Sector Executive – various. iv) PDNPA – Confirms Approval for Restructure Proposals, News. v) DDDC – Bin Days. vi) NALC – Press Release UKSPF. vii) Police and Crime Commissioner – Newsletter. <p>Initial concerns were raised about the road closure from Cromford to Pickering Lane, with traffic using Winster as a cut through to the A6, but there will be diversion signs and the closures for the 4 days will take place at night, therefore no substantial impact is expected.</p> <p>Bin collections, why do they give short notice??</p>	
09/11/23	<p>Items for the Village Magazine: Article on Openreach Programme Article on Wildflower Leacroft</p>	<p>JG MR</p>
	<p>The next Council Meeting will take place at 7.00pm on Monday 2nd October 2023, at the Jubilee Room, Burton Institute, Winster. Meeting closed at 8.26pm.</p>	