WINSTER COUNCIL

Clerk & Financial Officer: Trisha Dale lvy Dene, Main Street, Birchover DE4 2BN clerk@winsterCouncil.gov.uk

MINUTES OF ORDINARY MEETING: 8th January 2024, 7:00pm, held at the Jubilee Room, Burton Institute, Winster.

These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Council meeting on 5th February 2024

Signed Chair of meeting

In attendance: Cllr. Frederickson (Chair), Cllr. Hatfield (Vice Chair), Cllr. Brown, Cllr. Geddes, Cllr.

Randles, Cllr. Robinson, Cllr. Stone.

No.	Item	AP
01/01/24	Apologies	
	Apologies received from Cllr. Cooper, Cllr. Spencer, PCSO Carly Mattison.	
01/02/24	Declaration of Interests	
04/00/04	None this month.	
01/03/24	Reports:	
	A: County Councillor's Report: None this month.	
	B: Borough Councillor's: None this month.	
	C: Police Report: None this month.	
	D: Chair Report: The Chair reported for information only, communications with the	
	Village Shop have taken place in regards to possible funding. An appointment has	
	been arranged with DDDC to discuss opportunities via DDDC Capital Funding scheme	
	that could assist village shop project/s. That the Parish Council is committed to	
	supporting the Village Shop and will assist where possible to obtain the funding.	
01/04/24	Public Participation	
	Resident 1: Raised a couple of issues.	
	A. Informed the Parish Council that three young/teenagers had been flying drones	
	near residents, causing concerns. The Parish Council were asked if any action	
	could be taken, if there was a policy covering the flying of drones. The Parish	
	Council confirmed there is no specific policy on this but agreed that they would	
	investigate and have a polite word, raising the concerns and directing the	MR
	individuals to fly drones over open spaces away from residential areas. B. Informed the Parish Council that a bush belonging to Candle Cottage is	IVIE
	causing a problem. People now need to stoop under the bush to pass, which is	
	difficult when pushing wheelchairs etc. It is understood that the property is a	
	second home but the owner is known to Councillors. The Owner will be	MR
	contacted with a request to remedy the situation.	
	The above issues were followed with a brief conversation on the conditions of all	
	ginnels within Winster that had previously been identified. Clerk to chase on clearing	
	followed by a request to DDC for repairs required. Photos and location of repairs to be	
	identified.	١
	Resident 2: Raised a couple of issues.	Cler
	A. The bin on the common near the swing is overflowing with rubbish bags being	
	left by the bin. Clerk asked resident to provide a photograph to be included in	
	reporting the issue for resolution. B. Two vehicles, one yellow and one white, have been parked at the village	Cleri
	carpark for some time, taking up valuable space for other users. It was agreed	Cien
	carpain for como amo, talang up valuable opade for other accio. It was agreed	JG

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	that the council will put a note or were not moved within seven da						
01/05/24	It was asked if there was any update on Gigaclear. It was reported that Gigaclear are currently finishing at Matlock with the second phase to finish in Winster. And that work						
	is still ongoing, albeit slow. It was reported that posters have been stapled to Market House door, it was agreed						
	that this shouldn't be the case. All staple	•		AS			
	doing this asked not to and an article to be placed in the village magazine.						
	It was reported that road closure signs d						
	repercussions that impact on residents/school children etc. An example given was Darley Bridge, with confusion as to if and when opened. Whilst closures can be viewed						
	on One Network it is not always reliable and does not provide historic information. A letter to be sent to Cllr Spencer raising these issues, seeking advice and action.						
01/06/24							
0 ,, 00, 2 .	A: The minutes of the previous Council meeting held on 4 th December 2023 were considered and approved. (Prop: DF 2 nd : MH; Unan) In relation to topics on the minutes the Parish Council was updated that the item raised,						
	regarding items left at the Village toilet b resolved.	y Resident 1 Public Pa	rticipation, has been				
01/07/24	Finance						
	A: To note the Council's monetary asset						
	current account statements when available	the meeting to examine, approve and arrange to sign the bank reconciliation and latest					
		As at 8th January	As at 4th				
		2024	December 2023				
	Balance brought forward 1st April 2023	£34,563.70	£34,563.70				
	Total Income	£35,870.52	£35,870.52				
	Total Expenditure	£24,672.38	£22,926.44				
	Balance	£45,761.84	£47,507.78				
	Last Statement Balance as at 28th November 2023	£47,548.38	£48,620.23				
	Less un-presented cheques	£1,786.46	£1,514.83				
	Add uncleared deposits	£0.00	£402.38				
	Available Balance 8th January 2024	£45,761.84	£47,507.78				
	B: To approve and instruct the payment including the following: i) T. Dale – Salary - £343.20 ii) F. Purslow – Salary – £0.00 iii) E. Smith – Cleaning - £120.00 iv) WaterPlus – Utilities - £19.10 pc: C: To note the income and receipts of the	paid in December (DD)					
04/09/24	None this month (Prop: DF 2 nd : JG; Unan) D. Following the outcome of the December meeting and resolution of the 2024/25 budget Precept form signed by the Clerk/RFO in presents of the Chair. (See Annex A for Budget)						
01/08/24	Council Matters A: A further quotes had been obtained for	or Woodhouse Lane na	thway to repair the				
	A: A further quotes had been obtained for Woodhouse Lane pathway to repair the drains etc. The second quote coming in at a cost of £4580, a third quote was not available. The Parish Council considered both the new and previous quotations and						
	arando. The failer control considered	2 20th the flow and pie	Tiodo quotationo ana				

resolved to award the work to A.R. Cooper Builders Ltd at a lower cost of £1380	
(£1656 including VAT). Clerk to provide purchase order.	Clerk
(Prop: MR 2 nd : DF; Unan)	CICIK
B: There was no further update on play area replacement and funding. Add to next	DB
agenda.	
C: A brief update on the Management and 2024 Grounds Maintenance contract.	
Grounds Maintenance specification amended and instruction given to commence with	
tender. Councillors and others have been contacting interested parties to drum up	Clerk
some interest. Clerk to raise advert and distribute specification.	0.0
D: An update on Freedom of Info regarding housing will be provided for the next	DB
meeting. Item to be added to the next agenda.	
E: An update on the pathway project from Florence Gladwin Close to the Play Area	
path was given. Unfortunately, funding applied for from DET has been unsuccessful,	JG,
other avenues will be explored. A map of the site to be produced and to include the co-	DR,
ordinates for advice on planning permission requirements. An alternative quote to be	Clerk
request for the work required.	
F: Update on various traffic issues within the Village. All previous traffic issues are still	
being pursued. In addition this month there have been two main areas of concern;	
Potholes and Bus services/road closures.	
Bus services are still leading to disruption especially with the recent floods. It seems	
that Hulleys are consistently failing to turn up, and whilst it is accepted that they issued	
an apology it does not resolve the situation. It is also understood that DCC have	
difficulty with applicants for tenders to provide an alternative. Nevertheless, reporting	
these issues is important. The Parish Council will do their bit but need to encourage	
residents to report. An article to be placed in the Village Magazine of this requirement	
and how to report.	
The flooding also caused disruption, not only to the conditions of the roads but the	
signage for road closures were confusing. Signs were put up ahead of the roads that	
were closed with very little description of which road/s were closed therefore open	
roads passed the signs were assumed closed. This led to school bus services not	
arriving in Winster but dropped school children at a pub in another village waiting for	
parents to collect. It was questioned if the Council liaises with the Bus services in these	
instances. What is their relationship? What and who has responsibilities where roads	
are closed? The dropping of school children at alternative locations caused safe	DB
guarding concerns. A letter raising these issues to be sent to Cllr Spencer.	
It was also suggested that we could have a village representative that liaises with	
Hulleys to support and communicate locally in advance, giving notification of upcoming	JG
issues. Correspondence requesting this initiative to be sent to Hulleys.	
Pot Holes – Over the past months pot holes have appeared, fixed only to be washed	
away again with further rain. Whilst the pot holes have been reported and generally fixed in a timely manner the fix is short lived. This could be the material used or could	
be due to other matters, such as drain issues, not taken into consideration. The Parish	
Council will continue to report but need to encourage residents to report. An article to	
be placed in the Village Magazine of this requirement and how to report.	-
A letter to Cllr Spencer to be sent raising these issues and highlighting the dangerous	DB
pot holes in Wensley approaching Winster.	MD
In addition, it was agreed that a walkabout in the village will take place to identify,	MR,
photograph any potholes and drainage issues, to report for repair.	AS
G: There was no update on Noticeboard displayed information at the playing field, as	JG
none available. S. Wood to check that noticeboard is safe, no nails protruding etc. Item	JG
to be added to next agenda.	

	H: There was no update on footpath from Clough wood. Item to be added to the next	AC
	·	AC
	agenda.	
	I: An update on EV charger point/s was given. Unfortunately, funding from DET applied	
	for has been unsuccessful, other avenues will be explored. Once alternative funding	
	possibilities become available the project will be reviewed. However, it was noted that	
	following a recent article in the village magazine there was little interest shown on this	
	topic. Project on hold until further notice.	
	J: An update on the Campervan parked on the common, was given. The Owner has	
	been contacted again alerting him to the health and safety risks and his personal	
	liability if any injuries etc occur and that the vehicle will be reported as abandoned. As	
	there was no response and no action taken the vehicle was reported to the	
	Environment and Health department who had given seven days notice of removal	
	unless the owner was in contact. The Owner challenged that the vehicle was not	
	abandoned therefore he was instructed that the terms would be extended to two	
	weeks, with the situation being monitored. During this period a resident has reported	
	that there has been some activity around the vehicle, it is unclear if this was to prepare	
	for removal, a second visit took place with items being removed from the vehicle. Clerk	
	to monitor and contact Environment and Health department if vehicle has not been	
	removed withing the next two weeks.	Clerk
	K: There were no urgently requirements to discuss. Clerk asked and was given	
	instruction to commence with Grazing Licence Process.	Clerk
01/09/24	Planning:	
	A: The following were discussed, considered and instruction reporting the Council's	
	views on applications received are available to view on www.peakdistrict.gov.uk,	
	including the following:	
	i) NP/DDD/0823/0991 - Old Crown House, Main Street, Winster. Listed	
	Building Consent - Replacement of perished plastic grey guttering with cast iron guttering (pre finished in black) to match rainwater goods at the front of	
	the property and chimney repairs/repoint. No Objections raised.	
	B: Applications Withdrawn	
	i) NP/DDD/1023/1170 - Carpenters Cottage, Main Street, Winster. Listed	
	Building consent - Modification of previously granted listed building consent	
	for installation of vertical oak boards to wall beside stairs. Change to	
	horizontal reclaimed pine boards. Reason being to reduce weight. Noted	
	C: To note any planning decisions as notified by the Peak District National Park Authority:	
	None this month	
01/10/24	Correspondence & Circulars:	
	Noted and discussed, correspondence received and pre-circulated to Members by	
	email, unless otherwise indicated, including the following:	
	i) DCC – Community news, Road Closures.ii) DDDC – Bins	
	iii) DALC – Biris iii) DALC – Waiving Council Tax for Special Constables	
	iv) Public Sector Executive – various.	
	v) PDNPA – News	
	vi) Derbyshire Law Centre - AGM	
01/11/24	Items for the Village Magazine:	
	An article requesting that when putting up posters on the Market House door not to use	
	materials such as staplers, which causes damage to the door.	
	An article to be placed in the Village Magazine of the need to report issues with Bus	
	Services and potholes, including how to report.	
	The next Council Meeting will take place at 7.00pm on Monday 5 th February 2024,	
	at the Jubilee Room, Burton Institute, Winster.	
	Meeting closed at 8.00pm.	j

Annex A

Admin expenses					Annex A
Admin expenses	Category	-		Budget	Comments
Audit £367 £367 £380 Cleaning £830 £1,244 £1,300 Staff Salaries £5,942 £8,913 £9,000 Pay Award, with arrears £6,942 Loan £835 £1,953 £1,300 Arrears 2021 paid Loan £0 £0 £0 £0 Membership & Subscription £271 £271 £300 Payroll £666 £132 £150 Rental £555 £900 £950 S137 £25 £200 £200 Christmas Tree & Wreath £137 £150 Training £0 £0 £0 £100 Utilities £610 £915 £1,000 Website £396 £594 £600 Miscellaneous £0 £100 £100 Election Costs £172 £172 £0 Wilage maintenance £959 £1,000 £250 Property Reserve. Barrial Ground plus rates £374 £374 £380 Burial Ground plus rates £374 £374 £380 Burial Ground £15,000 £5,000 Maintenance £5,000 £5,000 £5,000 Maintenance £5,000 £5,000 £5,000 £5,000 £5,000 £5,000 £5,000 £5,000 £5,000 £5,000 £5,000 £5,		£47		£100	Tender GM
Election	•	£367	£367	£380	
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Income To	Play Area	£500	£6,036		
Reimbursement £385 £2,620 £2,620 Plus PROW	Income	Income To	projected	2024/25	
	Precept	£19,965	£19,965		
Cemetery/memorials £3,402 £4,000 £2,000	Reimbursement	£385	£2,620	£2,620	Plus PROW
	Cemetery/memorials	£3,402	£4,000	£2,000	

Land Rent	£898	£898	£898	
Allotments	£225	£225	£225	
interest	£302	£302	£200	
donations/project	£6,530	£6,530	£0	
Honesty Box	£260	£260	£200	
misc	£1,034	£1,034	£0	Gigaclear WayLeave
Total	£13,036	£15,869	£6,143	
Estimated balance BF				
Current balance as at 6th Nov	£48,517			
Estimated additional income	£2,833			
	£51,350			
Less:				
Estimated additional spend	£6,226			
Reserves	£27,016			
Projects	£7,055			
Total	£40,297			
Adjusted balance (i)	£11,053			
Less future commitments				
Drainage repairs to the path at the pond	£1,656			
Woodhouse Lane Pathway	£6,500			
Misc/contingency	£1,400			
Total	£9,556			
Adjusted balance B/F	£1,497		£1,497	
rajusted balance by	Precept		11,437	
	request		£21,218	
		2023/24 Precept	£19,965	
		Variation	£1,253	
		Variation	6%	
	2023/24	2024/25		
Precept	£19,965	£21,218		
No of households	258.9	258.98		
Band D Charge	£77.11	£81.93	6%	
Weekly	£1.48	£1.58		
Daily	£0.21	£0.22		