

WINSTER COUNCIL

Clerk & Financial Officer: Trisha Dale
Ivy Dene, Main Street, Birchover DE4 2BN
clerk@winsterCouncil.gov.uk

MINUTES OF ORDINARY MEETING: 5th February 2024, 7:00pm, held at the Jubilee Room, Burton Institute, Winster.

These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Council meeting on 4th March 2024

Signed Chair of meeting

In attendance: Cllr. Frederickson (Chair), Cllr. Hatfield (Vice Chair), Cllr. Cooper, Cllr. Geddes, Cllr. Randles, Cllr. Robinson, Cllr. Stone.

Also Present: Trisha Dale (Clerk), Cllr. Buckler, 4 members of the public.

No.	Item	AP
02/01/24	Apologies Apologies received from Cllr. Brown.	
02/02/24	Declaration of Interests Cllr Cooper – Council Matters E.	
02/03/24	Reports: A: County Councillor’s Report: None this month. B: Borough Councillor’s: Cllr Buckler gave a brief update following Public Participation. Cllr Buckler was pleased to hear following providing a grant that the Wildflower Meadow project was to continue. A local review will be taking place with Peak Park Planning, a working group has been set up to review/identify housing needs within the area. The Borough Councillor funding will become available from April, the pot is small and based on last year, claims are received with funds being consumed within three to four months. The four-year corporate plan is being drawn up. There is a concentration on the provision of allotments, help being provided in a number of ways such as encouraging landowners where fields are not in use to be loaned for allotments. C: Police Report: None this month. D: Chair Report: none this month.	
02/04/24	Public Participation Resident 1: Raised a number of issues. A. Following the consultation at the Bowling Green covering the management plan, grounds maintenance funding was raised that was not included in the minutes. Why was that the case? B. The use of baling following the cut and collect has been raised a number of times. If mowing is to be baled, then it is for the use of fodder. If for fodder, then this has a price which should be used to offset the costs of the fees charged. C. Parking on the common is still an issue. D. Regarding the budget, previously the Chair stated that the village residents would be consulted on the Parish Council budget/spend. This has not happened, the budget this year was not available until this meeting. This is a long way off that conversation, why is this the case? The resident did not wish for a response at the meeting but requested that the Parish Council considers the questions before providing a response. Resident 2: No issues raised. Resident 3: At the last meeting raised a couple of issues. Cllr Randles updated the resident:	All

	<p>A. With regards to teenagers flying drones, it is thought that the individuals are known and as no further incident has taken place no further action is required. However, if there is a reoccurrence then please let the Parish Council know and they will speak with the individuals. Resident confirmed there had been no further incidence.</p> <p>B. With regards to the bush belonging to Candle Cottage causing a problem, the Owner has been contacted and agreed to remedy the situation.</p> <p>Resident 4: Raised a number of issues.</p> <p>A. Raised the issue of pothole on Birchover Edge, had this been reported and do the Parish Council have traffic cones? The Parish Council confirmed that the pothole along with another three has been reported on the 17th January, that it can take up to 28 days for a response. In addition, all potholes between Browns Farm and Fourways End have been reported. Next steps are to check the drains and report any that need repairs/unblocking. With regards to traffic cones, the Parish Council do have access to some that are being kept in Market House.</p> <p>B. Thanked the Parish Council for the removal of long staying vehicle parked at the carpark.</p> <p>C. Sought clarification on the budget entry for the playground fund. Whilst there appears to be £6K in 2023/24 there is no budget for 2024/25. The Parish Council responded that the £6K was held in reserves from donations given for the project, the project is hoped to be fully funded therefore there is no cost attributed to the budget hence no spend for 2024-25.</p> <p>D. Questions were raised regarding the mowing schedules. Is the cut and collect still taking place, is it still anticipated that the Wild flowering is continuing? The Parish Council confirmed that this was still the case, that nothing has change in this aspiration. That currently we are seeking tenders to provide the cut and collect service. That this is a long-term plan and that it takes time for the wildflowers to grow and populate. The project is being monitored and if required the plans will be tweaked. There are and have been lots of successes which the Parish Council will continue to work on. What is happening where wild flowering is not working? Where grass is growing and unusable, where you cannot walk, walk dogs etc. This seems to be this case on the Griffin. In these cases, it may be that these areas revert back to a mowing regime, it may be that a path is mowed. All things will be considered. What about areas for picnics etc? Consideration is being given to a picnic area with seating, but we need to get to a position where we understand what can/will work. To do this will take time and monitoring. What are the cost Mowing verses Cut and Collect? A mowing regime required multiple cuts year on year. Whereas Wild flowering cost should reduce as they become established. The Parish Council stressed that they are trying to obtain as many tenders as possible to hopefully reduce the costs. Those that may apply have assured the Parish Council and wrapped bales will not be used for cattle fodder.</p> <p>E. It was asked if there was any update on the Campervan parked on the common. The Parish Council stated that this was on the agenda for discussion.</p>	
02/05/24	<p>Members Questions to the Chair No questions raised.</p>	
02/06/24	<p>Minutes of Last Meeting and Matters Relating Thereto A: The minutes of the previous Council meeting held on 8th January 2024 were considered and approved. (Prop: DF 2nd: JG; Unan) A number of questions/clarifications were raised over the budget as follows: Q: The figures shown against Salaries and HMRC; should these not be incorporated as they both cover the cost of employment?</p>	

	<p>A: Yes, they are employee cost and can be amalgamated in the future, if the Parish Council wishes.</p> <p>Q: Has the Public Works Loan Board (PWLB) loan been paid off in full?</p> <p>A: Yes.</p> <p>Q: Income from the burial ground, should this not be incorporated in the burial ground reserves?</p> <p>A: No, a reserve has been set aside for the extension of the burial ground. As the project moves forward it may be that as costs are identified the amount needs to be reviewed.</p>																															
02/07/24	<p>Finance</p> <p>A: To note the Council's monetary assets: Royal Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements when available.</p> <table border="1"> <thead> <tr> <th></th> <th>As at 5th February 2024</th> <th>As at 8th January 2024</th> </tr> </thead> <tbody> <tr> <td>Balance brought forward 1st April 2023</td> <td>£34,563.70</td> <td>£34,563.70</td> </tr> <tr> <td>Total Income</td> <td>£36,249.97</td> <td>£35,870.52</td> </tr> <tr> <td>Total Expenditure</td> <td>£25,150.20</td> <td>£24,672.38</td> </tr> <tr> <td>Balance</td> <td>£45,663.47</td> <td>£45,761.84</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Last Statement Balance as at 29th December 2023</td> <td>£45,942.16</td> <td>£47,548.38</td> </tr> <tr> <td>Less un-presented cheques</td> <td>£482.13</td> <td>£1,786.46</td> </tr> <tr> <td>Add uncleared deposits</td> <td>£203.44</td> <td>£0.00</td> </tr> <tr> <td>Available Balance 5th February 2024</td> <td>£45,942.47</td> <td>£45,761.84</td> </tr> </tbody> </table> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p> <ul style="list-style-type: none"> i) T. Dale – Salary - £343.20 ii) F. Purslow – Salary – £0.00 iii) E. Smith – Cleaning - £120.00 iv) WaterPlus – Utilities - £19.62 paid in December (DD) v) DM Payroll Services Ltd - £66.00 <p>In addition, a late submission of DALC subscription to be paid of £470.71.</p> <p>C: To note the income and receipts of the Council</p> <ul style="list-style-type: none"> i) RBS – Interest - £176.01 ii) Honesty Box – £18.44 iii) Winstor Quiz – Donation for Play Area - £185.00 <p>(Prop: MH 2nd: DF; Unan)</p> <p>Note: ICO Direct debit request for £40.00 only £35.00 withdrawn, item being checked.</p>		As at 5th February 2024	As at 8th January 2024	Balance brought forward 1st April 2023	£34,563.70	£34,563.70	Total Income	£36,249.97	£35,870.52	Total Expenditure	£25,150.20	£24,672.38	Balance	£45,663.47	£45,761.84				Last Statement Balance as at 29th December 2023	£45,942.16	£47,548.38	Less un-presented cheques	£482.13	£1,786.46	Add uncleared deposits	£203.44	£0.00	Available Balance 5th February 2024	£45,942.47	£45,761.84	
	As at 5th February 2024	As at 8th January 2024																														
Balance brought forward 1st April 2023	£34,563.70	£34,563.70																														
Total Income	£36,249.97	£35,870.52																														
Total Expenditure	£25,150.20	£24,672.38																														
Balance	£45,663.47	£45,761.84																														
Last Statement Balance as at 29th December 2023	£45,942.16	£47,548.38																														
Less un-presented cheques	£482.13	£1,786.46																														
Add uncleared deposits	£203.44	£0.00																														
Available Balance 5th February 2024	£45,942.47	£45,761.84																														
02/08/24	<p>Council Matters</p> <p>A: Woodhouse Lane pathway to repair the drains etc. are expected to commence within the next few weeks weather-permitting.</p> <p>B: An update on play area replacement and funding was deferred to the next meeting. Add to next agenda. The Parish Council complimented the Playing Field Committee and thanked them for the good job they have doing at the playing field regarding the new play equipment etc.</p> <p>C: The Management plan was discussed earlier in the meeting under Public Participation. (Resident 4). The 2024 Grounds Maintenance tender is still open therefore no update could be given at this point. It was requested that Clerk provide the specification to an identified contractor so they may be included for tendering for the contract.</p> <p>D: An update on Freedom of Information regarding housing was deferred to the next meeting. Item to be added to the next agenda.</p> <p><i>Cllr Cooper left the meeting.</i></p>	<p>AC</p> <p>DB</p> <p>DR, MR, Clerk</p> <p>DB</p>																														

	<p>E: An update on the pathway project from Florence Gladwin Close to the Play Area was given. An additional quote has been obtained. An initial previous quote was a verbal estimation, clerk to ask for a formal quote for consideration. A specification to be drawn up and provided.</p> <p><i>Cllr Cooper rejoined the meeting.</i></p> <p>F: An update on various traffic issues within the Village deferred to the next meeting. Item to be added to next agenda. The Chair announced further speed watch checks to take place, a commencement date to be arranged.</p> <p>G: An update on displayed information on the Noticeboard at the playing field was given. A draft was shown to the Parish Council, information included a map, local establishments and history text. Consideration is currently being given to the medium to be used, looking for something durable and cleanable. The checks have taken place on the conditions of the noticeboard, there were no sharp edges found and the only repairs relate to the beading, this is the same as the noticeboard at the carpark. Item to be added to next agenda.</p> <p>H: Identification of who owns the land concerns regarding changes to the footpath from Clough wood continues. Those previously identified were subsequently discovered not to own the land. Some concerns have been raised by residents about the changes. Whilst the Parish Council can and will make recommendations, they are mindful of the legalities and difficulties gaining agreement to the changes but agree this should not stop them trying. Item to be added to the next agenda.</p> <p>I: It was agreed that the Annual Parish meeting will take place on the 22nd April at the Burton Institute at 7:00pm with the Annual Parish Council meetings taking place on the 13th May prior to the monthly Parish Council meeting.</p> <p>J: The postponed Finance Committee meeting will take place on the 20th March held in the Jubilee room at 7:00pm.</p> <p>K: A brief update on the Campervan parked on the common, was given. The vehicle still remains in situ and is being reported to the Environment and Health department on a weekly basis. No further update has been received from Environment Health, if no response within the next few days this is to be chased.</p> <p>L: The Parish Council were made aware that the project of expansion of the Burial ground has commenced. Documentation relating to the burial ground has been difficult to find. The Clerk checked all files that were handed over, unfortunately nothing related was discovered. There are however, documents held in storage at Derbyshire Records Office, which will be investigated along with contacting Peak Park for any information.</p>	<p>DR, MR, Clerk</p> <p>DB DF</p> <p>JG</p> <p>JG</p> <p>Clerk</p> <p>AS</p>
02/09/24	<p>Planning:</p> <p>A: The following were discussed, considered and instruction reporting the Council's views on applications received are available to view on www.peakdistrict.gov.uk, including the following: None this month.</p> <p>B: To note any planning decisions as notified by the Peak District National Park Authority: None this month.</p> <p>A couple of queries over non receipt of planning application (below). Clerk to check why this is the case.</p> <ul style="list-style-type: none"> i) NP/DIS/1223/1432 – Barn Opposite Lead Ore House Adjacent to B5056 Road Winster. Discharge of Condition 10b on NP/DDD/0120/0101 ii) NP/DDD/0124/0100 – 20 Leacroft Road, Winster. The proposal is to rebuild the single-story porch, moving it towards the rear of the property and to rebuild it next to the party wall, not on the party wall as it is currently. 	<p>Clerk</p>
02/10/24	<p>Correspondence & Circulars:</p> <p>Noted and discussed, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:</p> <ul style="list-style-type: none"> i) DCC – Community news, Mobile Library. ii) DDDC – Road Closures. 	

	<ul style="list-style-type: none"> iii) DALC – Newsletter. iv) Public Sector Executive – various. v) PDNPA – News. vi) Local Government Boundary Commission – Consultation, draft recommendations. vii) West Minster – Insight Events. viii) Cllr M Buckler – Drop-in Sessions for Residents/Business affected by floods. 	
02/11/24	<p>Items for the Village Magazine: None this month</p>	
	<p>The next Council Meeting will take place at 7.00pm on Monday 4th March 2024, at the Jubilee Room, Burton Institute, Winster. Meeting closed at 7.55pm.</p>	

DRAFT