

WINSTER COUNCIL

Clerk & Financial Officer: Trisha Dale
Ivy Dene, Main Street, Birchover DE4 2BN
clerk@winsterCouncil.gov.uk

MINUTES OF ORDINARY MEETING: 4th March 2024, 7:00pm, held at the Jubilee Room, Burton Institute, Winster.

These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Council meeting on 8th April 2024

Signed Chair of meeting

In attendance: Cllr. Frederickson (Chair), Cllr. Hatfield (Vice Chair), Cllr. Brown, Cllr. Cooper, Cllr. Geddes, Cllr. Randles, Cllr. Robinson.

Also Present: Trisha Dale (Clerk), 2 members of the public.

No.	Item	AP
03/01/24	Apologies Apologies received from Cllr. Stone.	
03/02/24	Declaration of Interests None this month	
	Prior to the delivery of report the Chair announced that Item D under Council Matters will be moved to Part 2 of the meeting.	
03/03/24	Reports: A: County Councillor's Report: None this month. B: Borough Councillor's: None this month. C: Police Report: None this month. D: Chair Report: The Chair asked Cllr Geddes if he would accept the invitation to attend a meeting with Hulleys regarding local bus services. Cllr Geddes agreed to attend on the 14 th March and added that he had been in correspondence with Hulleys, County admin and Cllr Charlotte Cupit with regards to issue with the services provided. It was also reported that the website to alert of real time problems and delays with the service doesn't appear to be updated, it should be pushed, as real time information is important. The Parish Council will continue to push on these matters. An update on Gigaclear was also requested; whilst Gigaclear are almost complete there are issues with the back feed. BT and Openreach repairs are causing the delays although it is expected connections will be finalised in May. The reinstatement following the activities appear to be very good, East Bank closure was due to the remaking/repairs to the water box. Although repaired it was reported that due to its position in the road, and traffic, it is likely to continuously collapse and need further repairs.	JG
03/04/24	Public Participation Resident 1: No issues raised. Resident 2: No issues raised.	
03/05/24	Members Questions to the Chair No questions raised. Clerk advised that the responses to questions raised at last month's meeting should be attached as an annex to these minutes, as the questions were asked in an open forum, unless there were any objections. No objections raised. (See annex A)	
03/06/24	Minutes of Last Meeting and Matters Relating Thereto A: The minutes of the previous Council meeting held on 8 th January 2024 were considered and approved. (Prop: DR 2 nd : MR; Unan)	

03/07/24	<p>Finance</p> <p>A: To note the Council's monetary assets: Royal Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements when available.</p> <table border="1" data-bbox="341 371 1331 842"> <thead> <tr> <th></th><th>As at 4th March 2024</th><th>As at 5th February 2024</th></tr> </thead> <tbody> <tr> <td>Balance brought forward 1st April 2023</td><td>£34,563.70</td><td>£34,563.70</td></tr> <tr> <td>Total Income</td><td>£37,237.97</td><td>£36,249.97</td></tr> <tr> <td>Total Expenditure</td><td>£26,169.21</td><td>£25,150.20</td></tr> <tr> <td>Balance</td><td>£45,632.46</td><td>£45,663.47</td></tr> <tr> <td></td><td></td><td></td></tr> <tr> <td>Last Statement Balance as at 1st February 2024</td><td>£45,694.86</td><td>£45,942.16</td></tr> <tr> <td>Less un-presented cheques</td><td>£1,018.84</td><td>£482.13</td></tr> <tr> <td>Add uncleared deposits</td><td>£956.44</td><td>£203.44</td></tr> <tr> <td>Available Balance 4h March 2024</td><td>£45,632.46</td><td>£45,942.47</td></tr> </tbody> </table> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p> <ul style="list-style-type: none"> i) T. Dale – Salary - £343.20 ii) E. Smith – Cleaning - £100.00 iii) WaterPlus – Utilities - £19.10 paid in January (DD) iv) A R Cooper – Woodhouse Lane repairs to drain - £1656.00. Payment deferred (see Council Matters A) v) A B Electrical Domestic and Commercial – installation of new hand dryer and electrical circuit at disabled toilet - £420.00 vi) PD RL Street – Bus Stop Cleaning - £9.50 <p>In addition, ate submissions:</p> <ul style="list-style-type: none"> vii) Winster Playing Field Association – annual payment - £50.00 viii) Moira Randles – Reimbursement of weed maintenance products - £11.98 (Wildflower project fund) <p>C: To note the income and receipts of the Council</p> <ul style="list-style-type: none"> i) L. Petts Stonemason - £235.00 ii) Spires Funeral Services Ltd - £703.00 <p>(Prop: MH 2nd: DF; Unan)</p> <p>Note: The Parish Council would like to thank A B Electrical for not charging for labour, it is very much appreciated.</p>		As at 4th March 2024	As at 5th February 2024	Balance brought forward 1st April 2023	£34,563.70	£34,563.70	Total Income	£37,237.97	£36,249.97	Total Expenditure	£26,169.21	£25,150.20	Balance	£45,632.46	£45,663.47				Last Statement Balance as at 1st February 2024	£45,694.86	£45,942.16	Less un-presented cheques	£1,018.84	£482.13	Add uncleared deposits	£956.44	£203.44	Available Balance 4h March 2024	£45,632.46	£45,942.47	
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03/08/24	<p>Council Matters</p> <p>A: Work commenced on Woodhouse Lane pathway to repair the drains, whilst carrying out the repairs it came to light that 75% over the next mile of pipework was blocked with road debris/run off. On remedial work it now appears that there is a continuous water seepage, some of which can be assumed was due to rain and road debris continuing to run down hill on Woodhouse Lane, which also has a couple of blocked drains. But this doesn't explain why it continues to seep, albeit at far less volume, therefore further investigation is required. There was a brief conversation on diverting the water to the pond, however this was deemed not acceptable due to pollution from road debris, it was preferred that the waste should be percolated through ground. The repairs already completed have been make safe, with further work on repairs under the PROW scheme able to be completed. (see item B below)</p> <p>B: Repairs to Woodhouse Lane are aiming to be completed shortly with invoice provided in order to claim reimbursement via the PROW scheme prior to the end of March.</p> <p>C: There was nothing further to report on Playground replacement and funding.</p>	<p>AC</p> <p>AC</p> <p>DB</p>																														

	<p>D: Update on Management and 2024 Grounds Maintenance contract deferred to Part 2 of the meeting.</p> <p>E: The request under Freedom of Information regarding housing within Winster is overdue, the information is being chased.</p> <p>F: A brief update on repairs/improvements to the pathway from Florence Gladwin Close to the Play Area was given. PDNP Planning have replied advising no planning permission is required, next steps are for the specification to be written with further quotes to be obtained.</p> <p>G: An update on various traffic issues within the Village was given.</p> <p>Transport - the article published in the village magazine asking residents to contact councillors with issues experienced only generated a couple of concerns.</p> <p>Having looked online at the bus tracker, there appears to be a mismatch, the tracker shows that there nine days in January where there was no service, this was disputed by Hulleys. It was put forward that further information could be obtained from DCC as they can access information from the ticket machine that shows when and where a bus was. There is an issue with a lack of services providers that makes obtaining services from other organisations difficult, this is not unique to Derbyshire Dales. Other County/District Councils have these issues with at least one having to purchase their own buses to provide a service. Also see Chair Report above.</p> <p>Potholes – a number of potholes have been reported with some being repaired. The Parish Council requested information as to why the repairs to the pothole between Winster and Wensley seem to be insufficient and required further attention, this information was not forthcoming, they did however confirm the pothole has now been filled and will be monitored on a monthly basis.</p> <p>Ten potholes were identified and notified as requiring repairs on the 17th January, of these ten, two have been repaired. One coming into the village and one going towards Elton. The one repaired in the village seems to be breaking down already. It is understood this is due to a natural spring under the surface. This will continue to be monitored. The Parish Council were informed that on reporting, unless dangerous, it can take up to 28 days before anyone comes out to look at what is required. Depending on the location and condition this defines dates that it will be added to the work schedule. In the case of a dangerous pothole, it is advised that the report is called in.</p> <p>H: An update on Noticeboard content at the playing fields was provided. Wording has now been agreed with the Noticeboard updated shortly.</p> <p>I: Update on footpath from Clough Wood provided stated that the owner of the land has still not been identified after trying various avenues. A request to the land registry will now be made.</p> <p>J: It was agreed that advertising 2024/25 allotments and allocation of allotments can commence. It was asked and agreed that advertising include sharing via Social Media.</p> <p>K: A brief update on the Campervan parked on the common was given. The Campervan has been removed from the Common, however it is now parked in the village carpark and taking up a number of parking spaces. Environmental Health have been contacted. They have spoken to the owner who assures them this is due to the vehicle breaking down and that it will be repaired and removed. Environmental Health will be monitoring the situation. Clerk to continue chasing for updates whilst the campervan remains in situ. In addition, various options on how to manage the carpark were discussed; charging for parking, just overnight parking, install overhead barriers. As there is much to be considered with any action having possible adverse consequences it was agreed to set up a Working Group on this topic.</p> <p>L: Ashmore Pingles and Westhill grazing licences. The Clerk presented submitted tenders to the meeting. A tender for Ashmore Pingles and two for Westhill, where the</p>	<p>DB</p> <p>DR, MR</p> <p>JG</p> <p>DB</p> <p>JG</p> <p>JG</p> <p>Clerk</p> <p>Clerk</p>
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	<p>highest bid was accepted. Clerk to complete relevant paperwork. (Prop: DF 2nd: AC; Unan)</p> <p>In addition to the above a discussion on the opportunity to offer similar to a grazing licence at the Orchard. Brought to the attention of the Parish Council by Cllr D Robinson last year, following the recent incident where several sheep escaped and were found grazing near to the Orchard, which raised the question of the benefits of grazing. If sheep were allowed to graze this would negate the need and consequently costs of mowing. There would need to be some stipulations regarding safety, fencing the sheep in, signage etc. In addition, other aspects need to be considered; the area near the daffodils, access for individuals, dog walkers etc. There is also a need to clarify if this is common land, if so, other considerations would be required.</p> <p>Health and safety issues around sheep waste were questioned, as the area is already covered in rabbit and dog waste this wasn't seen as an issue. Nevertheless, this raised the question of dog owners not picking up after their dogs. It was agreed that for a small cost signage should be placed. Wording of signage to be discussed with a resident who is a qualified in this matter, to be approached for advice.</p> <p>M: Following a brief discussion took place, it was agreed to the purchase of reuseable markers at the burial ground. In the first instance Clerk to contact Funeral Directors for information. A site visit to take place to discuss current layout of the burial ground to take place.</p> <p>N: There was nothing of note or urgently required to discuss that merited the Council's attention. However, it was shared that the Met Office had been contacted as Severe Weather warnings are not being updated when no longer valid and causing confusion.</p>	<p>Clerk</p> <p>DR, JG, Clerk</p> <p>DF, AS, Clerk</p>
03/09/24	<p>Planning:</p> <p>A: The following were discussed, considered and instruction reporting the Council's views on applications received are available to view on www.peakdistrict.gov.uk, including the following:</p> <p>i) NP/DDD/0124/0100 - 20 Leacroft Road, Winster - The proposal is to rebuild the single-story porch, moving it towards the rear of the property and to rebuild it next to the party wall, not on the party wall as it is currently. No objections raised.</p> <p>B: To note any planning decisions as notified by the Peak District National Park Authority:</p> <p>i) NP/DDD/0823/0991 - Old Crown House, Main Street, Winster – Listed Building consent, replacement of perished plastic grey guttering with cast iron guttering. Granted Conditionally.</p> <p>A couple of queries over non receipt of planning application (below), were raised at the last meeting.</p> <p>i) NP/DIS/1223/1432 – Barn Opposite Lead Ore House Adjacent to B5056 Road Winster. Discharge of Condition 10b on NP/DDD/0120/010. The planning department do not consult on discharge of condition applications unless a request is made by the planning officer dealing with the application. The Parish Council wish to monitor the activities as this may have an impact on common land. Clerk to circulate via email/text planning application numbers.</p> <p>ii) NP/DDD/0124/0100 – The application was not available, being post on the Planning website post agenda being finalised. As such is included, upon notification from planning, on this month's agenda.</p>	
03/10/24	<p>Correspondence & Circulars:</p> <p>Noted and discussed, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:</p> <p>i) DCC – Community news.</p> <p>ii) DDDC – Personal Safety Briefings.</p> <p>iii) DALC – Newsletter</p> <p>iv) Public Sector Executive – various.</p>	

	v) PDNPA – News vi) Derbyshire Police and Crime Commissioner – Newsletter. vii) PSCO Carly Mattison – Darley Dale Councillor Survey viii) PPPF – Training on Planning Matters.	
0311/24	Items for the Village Magazine: None this month	
	Part 1 of the meeting closed. Two residents left the meeting accordingly.	
	Part 2: Council Matters item D: Tenders received for the ground maintenance contract were discussed. Three quotes were obtained. One providing full coverage of the specification broken down into elements, two for various parts of the specification. The Parish Council has made every effort to reduce the costs incurred. Taking into account each tender and aspects of each the following was agreed. JH Fencing and Environmental Ltd – To mow Woodhouse Lane, including around the play area - £750 plus VAT. S. Wood Garden Services – 5 – 6 cuts throughout the year to buffer strips, area around Lead Ore House and roadside strip etc - £850 - £1020.00. MD & S Shimwell, an early cut followed by a later cut and collect at the common - £2000.00 plus VAT. The above results in a saving of £2680.00pa. (Prop DF, 2 nd MH, unan) Clerk to process procurement documents and request copy of insurance certificate and risk assessment. A councillor commented that it is good that we are now seeing the saving on mowing costs compared to previous mowing regimes, which we were expecting to see in the long term from a more environmentally friendly process. Whilst also meeting our obligations under The Natural Environment and Rural Communities Act 2006 where we have duty to have regard for conserving biodiversity as part of our policies and decision making.	Clerk
	The next Council Meeting will take place at 7.00pm on Monday 8th April 2024, at the Jubilee Room, Burton Institute, Winster. Meeting closed at 8.10pm.	

In response to the points raised by Resident 1 at the meeting held on the 5th February 2024 and captured in the minutes of the meeting.

- A. Following the consultation at the Bowling Green covering the management plan, grounds maintenance funding was raised that was not included in the minutes. Why was that the case?

The consultation at the Bowling green was an informal event and not a formal meeting. The consultation was to provide feedback to residents on various issues in an open and relaxed manner and therefore no official minutes were taken.

The Parish Council are aware of the increasing costs of maintaining the grounds and have looked at other possibilities to generate tenders that it's hoped will result in a reduction in costs. Additionally, this year Councillors and other residents have been directly approaching businesses to encourage applications, this is under review and other opportunities/ideas may have to be considered.

Under what powers. The 1899 Commons Act, where a parish council may agree to contribute the whole or any portion of the expenses of and incidental to the preparation and execution of a scheme for the regulation and management of any common within their Parish.

- B. The use of baling following the cut and collect has been raised a number of times. If mowing is to be baled, then it is for the use of fodder. If for fodder, then this has a price which should be used to offset the costs of the fees charged.

The baling following cutting is not ideal from an environment point and the Parish Council is encouraging contractors to use a more sustainable method. The Parish Council has been assured that this method is only being used for convenience of removal. The cutting is not fit for purpose to be used for fodder therefore offsetting costs is not an option.

- C. Parking on the common is still an issue.

Parking on or adjacent to the common has been an issue for numerous years and the Parish Council continues to consider solutions, which will be included in the overall management plan. When the plan has been finalised, it will be made available for residents to view and raise any concerns or suggestions.

- D. Regarding the budget, previously the Chair stated that the village residents would be consulted on the Parish Council budget/spend. This has not happened, the budget this year was not available until this meeting. This is a long way off that conversation, why is this the case?

Ideally, the Parish Council would have released a draft budget prior to the meeting but unfortunately due to unforeseen circumstances the Finance Meeting/s had to be cancelled. The Parish Council does not rely on a single consultation but takes into account conversations with residents at all times; consultations, official meetings, street meetings etc. Where issues or suggestions are raised, they are considered from a finance view and if warranted (have cost implications) are included in the finance forecasts, either in isolation or within other existing projects where possible.