

WINSTER COUNCIL

Clerk & Financial Officer: Trisha Dale
Ivy Dene, Main Street, Birchover DE4 2BN
clerk@winsterCouncil.gov.uk

**MINUTES OF ORDINARY MEETING: 8th April 2024, 7:00pm, held at the Jubilee Room,
 Burton Institute, Winster.**

These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Council meeting on 13th May 2024

Signed Chair of meeting

In attendance: Cllr. Frederickson (Chair), Cllr. Cooper, Cllr. Geddes, Cllr. Robinson, Cllr Stone.
 Also Present: Trisha Dale (Clerk), 3 members of the public.

No.	Item	AP
04/01/24	Apologies Apologies received from Cllr. Randels, Cllr Hatfield, Cllr. Buckler, PCSO Carly Mattison.	
04/02/24	Declaration of Interests Cllr. Cooper – item 04/07/24 B	
04/03/24	<p>Reports:</p> <p>A: County Councillor’s Report: None this month.</p> <p>B: Borough Councillor’s: Cllr. Buckler sent in a brief update that was read out by the Clerk – The Local Projects Fund is open for the next year, Cllr. Buckler would like to see applications from all of my parishes, although not necessarily from the Parish Council. He would probably look to give approximately £250 to each parish. He would prefer for it not to be a very small drop in a very big bucket, as it needs to be spent, by the applicant, this year.</p> <p>Secondly, they have just had a report commissioned, jointly with PDNPA, on Housing requirements and the impacts on the communities within the National Park, which will be shared when available.</p> <p>Thirdly, thanks to Cllr Randles for copying me in to the correspondence about the verge at Leacroft. Please keep him in the loop in these types of conversations as it is very helpful in making progress with them. If there are any other initiatives that you want to take forward, please let Cllr. Buckler know.</p> <p>C: Police Report: None this month. PCSO Carly Mattison sent in a brief update that was read out by the Clerk –There was a burglary in Elton at the end of March whereby someone has attempted to steal a bike from a property. PSCO Carly Mattison will be at the carpark at the top of West Bank with the bike marking kit on the 19th of May between 1600-1700.</p> <p>PCSO Carly Mattison and PC Stanton of the Matlock Safer Neighbourhood team are looking at setting up a project around parking issues throughout Darley Dale, Wensley, Winster and Elton, and when the plan has been decided then an update will be provided.</p> <p>The new priorities are due to be released by the end of April, however it appears that looking at feedback and results on the police survey system that it will be speeding again across the Darley Dale area.</p> <p>Councillors made themselves known and raised questions as follows: A meeting which took place where parking, speeding and untaxed vehicles were raised. In addition, it was made known that there had been some burglaries in Brassington. There was an issue some years ago with an individual breaking into sheds in Winster, this individual was captured, sentenced and banned from the district.</p>	

	<p>Questions raised regarding the Police Commissioner Councillor Brief, whilst it seemed positive it did not include a full list of what is required to compare what is and will be achieved. It was suggested to ask PCSO Carly Mattison about the brief.</p> <p>With regards to the event in May where bike marking kit will be available, it was suggested that PCSO Carly Mattison should advertise this via the village magazine.</p> <p>D: Chair Report: None this month.</p>																															
04/04/24	<p>Public Participation</p> <p>Resident 1: Asked if it would be possible for the Warden to tidy up the area behind and around the toilets, there is a lot of sludgy mud and weeding required. It was also asked if additional hours for cleaning could be given this month as the doors need cleaning due to mould. The Parish Council were advised that the toilets in general need re-decorating and should possibly consider this for the next financial year. The Parish Council agreed to the request and also consideration for re-decoration.</p> <p>Resident 2: No issues raised.</p> <p>Resident 3: Raised the issue of cars parking on pavements. That there has been a lot in the newspapers throughout the county that local authorities now have the right to bring in policies to tackle this issue, for example in Scotland they are now prosecuting offenders. The Parish was asked if they were aware of any initiative being taken from Derbyshire County Council, as there are issues in Winster with vehicles parking at times covering two thirds of the pavement making it difficult to pass? The Parish Council were not aware and believe that some further advice will need to be taken, as a blanket approach could have an impact on ambiguous parking (undefined roads), or was such a policy impact only on kerbed pavements. The Parish Council agreed to raise the issue with PCSO Carly Mattison and Cllr. Spencer.</p> <p>It was raised that recently two (sometimes three) men have been seen coming in a car down Woodhouse Lane with buckets and spades, the Parish Council was asked if they knew anything about this. The Parish Council were able to explain that the individuals were volunteers working with Peak Park on the cleaning and restoration of the paving stones to footpath 26. It is thought that many of the original stones have been broken, sunk too far down and will continue to be damaged by cattle.</p>																															
04/05/24	<p>Members Questions to the Chair</p> <p>No questions raised.</p>																															
04/06/24	<p>Minutes of Last Meeting and Matters Relating Thereto</p> <p>A: The minutes of the previous Council meeting held on 4th March 2024 were considered and approved. With one spelling error to be corrected on Annex A. (Prop: JG 2nd: DR; Unan)</p> <p><i>Cllr. Cooper left the meeting.</i></p>																															
04/07/24	<p>Finance</p> <p>A: To note the Council's monetary assets: Royal Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements when available.</p> <table border="1"> <thead> <tr> <th></th> <th>As at 8th April 2024</th> <th>As at 4th March 2024</th> </tr> </thead> <tbody> <tr> <td>Balance brought forward 1st April 2023</td> <td>£34,563.70</td> <td>£34,563.70</td> </tr> <tr> <td>Total Income</td> <td>£37,252.47</td> <td>£37,237.97</td> </tr> <tr> <td>Total Expenditure</td> <td>£27,113.44</td> <td>£26,169.21</td> </tr> <tr> <td>Balance</td> <td>£44,702.73</td> <td>£45,632.46</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Last Statement Balance as at 1st March 2024</td> <td>£45,075.67</td> <td>£45,694.86</td> </tr> <tr> <td>Less un-presented cheques</td> <td>£1,343.88</td> <td>£1,018.84</td> </tr> <tr> <td>Add uncleared deposits</td> <td>£970.94</td> <td>£956.44</td> </tr> <tr> <td>Available Balance 8th April 2024</td> <td>£44,702.73</td> <td>£45,632.46</td> </tr> </tbody> </table>		As at 8th April 2024	As at 4th March 2024	Balance brought forward 1st April 2023	£34,563.70	£34,563.70	Total Income	£37,252.47	£37,237.97	Total Expenditure	£27,113.44	£26,169.21	Balance	£44,702.73	£45,632.46				Last Statement Balance as at 1st March 2024	£45,075.67	£45,694.86	Less un-presented cheques	£1,343.88	£1,018.84	Add uncleared deposits	£970.94	£956.44	Available Balance 8th April 2024	£44,702.73	£45,632.46	
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	<p>The Clerk apologies to the Parish Council that the figures included on the agenda for the meeting were incorrect, the figures for total expenditure, balance, bank statement, less un-represented cheques and available balance have been corrected for the minutes post meeting.</p> <p>In addition, the clerk advised the figures above may require amendment once the final bank statement had been received due to 2023/24 year-end adjustments.</p> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p> <ul style="list-style-type: none"> i) T. Dale – Salary plus expenses - £11.99 + £343.20 = £355.19 ii) F. Purslow – Salary, expenses plus Holiday Pay - £8.25 + £624.88 = £633.13 iii) E. Smith – Cleaning - £TBC iv) WaterPlus – Utilities - £8.86 paid in March (DD) v) SSE – Utilities - £205.44 paid in March (DD) vi) A. R. Cooper Builders Ltd – Repairs to Woodhouse Lane - £492.00 vii) DDDC – Rates for Burial Ground - £374.25 viii) Netwise – Gov.uk Domain - £72.00 ix) Burton Institute – Rental from September – February - £279.78 <p>In addition, late submissions:</p> <ul style="list-style-type: none"> i) A. R. Cooper Builders Ltd – Repairs to drainage at Woodhouse Lane - £1,176.00 <p>(Prop: DF 2nd: DR; Unan)</p> <p>C: To note the income and receipts of the Council</p> <ul style="list-style-type: none"> i) Honesty box - £18.24 & £14.70 = £32.94 <p>D: The Clerk gave a brief update on 2023/24 Audit; work is underway and an internal auditor has been instructed. Clerk will update as this progresses.</p> <p>E: The Clerk explained to the Parish Council that whilst looking at another matter they had reviewed the Warden’s contract. After which is came to light that there was an issue with the hourly rates paid in previous years. After consulting DALC it was establish that the original pay spine for wardens pay rates were harmonised on to the now NALC pay structure at scale point 5. Prior to the Clerk taking post the warden did not receive a pay increase after the 2019-20 pay award and therefore had been underpaid Clerk shared with the Parish Council the underpayment calculation and advised that unless there was an issue, payment of arrears will be put forward for payment in next month’s salary. No issues were raised.</p> <p><i>Cllr. Cooper returned to the meeting.</i></p>	
04/08/24	<p>Council Matters</p> <p>A: Repairs to the drainage at Woodhouse Lane have now been completed.</p> <p>B: Repairs to Woodhouse Lane covered by the PROW scheme have been completed</p> <p>C: An update on Playground replacement and funding was deferred to the next meeting.</p> <p>D: An update on Management and 2024 Grounds Maintenance contract was given, due to weather conditions it was agreed that the early firs cut should be suspended as the ground was not suitable for cutting and issues could arise from heavy machinery on the common. Discussion regarding the verges will take place with S. Wood Garden Services.</p> <p>E: An updated on the request under Freedom of Information regarding housing within Winster was deferred to the next meeting.</p> <p>F: A brief update on repairs/improvements to the pathway from Florence Gladwin Close to the Play Area was given. The specification created needs to be further tweaked and reissued to companies that have provided quotes. It is thought that the request for using bark as top dressing wouldn’t be appropriate and an alternative of limestone would be a better solution.</p> <p>G: An update on various traffic issues within the Village was deferred to the next meeting.</p> <p>H: An update on Noticeboard content at the playing fields was provided. Wording has now been agreed which will be circulated. Next steps are to get it printed and</p>	<p>DB</p> <p>DR</p> <p>DB</p> <p>DR, MR Clerk</p> <p>DB</p>

	<p>pitched extension and replacement of the existing greenhouse. No objections raised.</p> <p>B: To note any planning decisions as notified by the Peak District National Park Authority: None this month.</p>	
04/10/24	<p>Correspondence & Circulars:</p> <p>Noted and discussed, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:</p> <ul style="list-style-type: none"> i) DCC – Parish and Town Liaison Forum, Community news, Bus Service Improvement Plan. ii) DDDC – Council Home Energy Efficiency Grant, Safe Places, Monitoring of Public Spaces Protection Order. iii) DALC – Newsletter, Consultation on Martyn’s Law, Kings Portrait, Pre-Election Publicity Period. iv) Public Sector Executive – various. v) PDNPA – Bulletins. vi) Derbyshire Police and Crime Commissioner – Newsletter, ANPR Scheme, Councillors Briefing. vii) PSCO Carly Mattison – Newsletters. 	
04/11/24	<p>Items for the Village Magazine:</p> <p>Article from PCSO Carly Mattison – see Reports - C: Police Report</p>	
	<p>The next Council Meeting will take place at 7.00pm on Monday 13th May 2024, at the Jubilee Room, Burton Institute, Winster.</p> <p>Meeting closed at 8.03pm.</p>	