

# WINSTER COUNCIL

**Clerk & Financial Officer: Trisha Dale**  
**Ivy Dene, Main Street, Birchover DE4 2BN**  
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**MINUTES OF ORDINARY MEETING: 13<sup>th</sup> May 2024, 7:20pm, held at the Jubilee Room,  
 Burton Institute, Winster.**

*These minutes are hereby approved as a true and accurate record of the above meeting following Resolution of the Council at its monthly Council meeting on 3<sup>rd</sup> June 2024*

*Signed ..... Chair of meeting*

In attendance: Cllr. Frederickson (Chair), Cllr. Hatfield (Vice Chair), Cllr. Brown, Cllr. Cooper, Cllr. Geddes, Cllr. Randles, Cllr. Robinson, Cllr Stone.

Also Present: Trisha Dale (Clerk), Cllr. Buckler, 5 members of the public.

No.	Item	AP
05/01/24	<b>Apologies</b> No apologies received.	
05/02/24	<b>Declaration of Interests</b> No declaration of interests received.	
05/03/24	<p><b>Reports:</b></p> <p>A: County Councillor's Report: None this month.</p> <p>B: Borough Councillor's: Cllr. Buckler reminded the Parish Council that the Local Projects Fund is open and advised that should eligible funding be required the Parish Council should act quickly as funding requests are being received thick and fast. The Parish Council were advised that the Consultation on Local Plan for Derbyshire Dales regarding second homes and Holiday lets was now open, requesting that the Parish Council feedback their views. The Consultation can be accessed via the home page on DDDC website.</p> <p>It was asked if the consultation was for Councillors only or if residents were to be included. In response it was advised that it is open to residents and that it would be good to gain their feedback. It was agreed that an item would be produced for the village magazine and a notice to be placed on the noticeboard. With a draft Parish Council response being circulated to all Councillors for input.</p> <p>The Parish Council were further advised that the housing consultation will be covered in two parts. The first will be specific to numbers of second homes and holiday lets whilst the second covering housing needs/requirements etc. It is expected that the latter will have a closing date of June 2025.</p> <p>It was asked if the consultation was open, as past experience found that can be delays after communicating such events causing residents etc to forget and therefore miss the opportunity to input. It was confirmed that the consultation was open.</p> <p>And finally, although may not be of interest to Winster, there is an event on Thursday 13<sup>th</sup> June held by DCC who are holding a Flood Warden workshop, providing formal training. Clerk to circulate email received.</p> <p>C: Police Report: None this month.</p> <p>D: Chair Report: None this month.</p>	<p><b>JG, MR</b></p> <p><b>Clerk</b></p>
05/04/24	<p><b>Public Participation</b></p> <p>Resident 1: Thank the Parish Council for listening and delaying the mowing at Woodhouse Lane, this has encouraged a wonderful display of Lady's Smock. However, unfortunately the cemetery was mowed removing the Lady's Smock. The Parish Council were asked if they could also delay the mowing in this area in future years. The Parish Council agreed and will pass this information on to the Warden.</p>	<b>DR</b>

	No other questions/comments raised by residents in attendance.																																									
05/05/24	<p><b>Members Questions to the Chair</b></p> <p>The Parish Council were notified that a resident who lives on "The Flat" had raised issues with parking. A short stretch of road, which is only occasionally used by vehicles, is increasingly being used as a car park - sometimes by holiday cottage residents, sometimes by tradesmen. There had been incidents where a couple of people had parked in positions that, between them, made access to The Flat totally impossible. The Parish Council was asked if there was anything that could be done.</p> <p>Following a brief discussion, it was agreed that this was not an issue isolated to the flats, it is about the whole of Winster. Residents are experiencing damage to vehicles, and when reporting to the police no action is taken.</p> <p>The Parish Council were advised that this had been tackled in the past with no resolution, The Police and Peak Park were negative to any action being taken, with the Police almost endorsing parking on Main Street as it slows the traffic down. It was argued that this shouldn't stop investigating possible resolutions. In the first instance letters should be sent to Holiday Lets advising guests where to park, and leaflets placed on badly parked cars.</p> <p>Longer term looking into resident parking scheme. Research into the scheme to commence identifying pros and cons.</p>	JG, DB  MR																																								
05/06/24	<p><b>Minutes of Last Meeting and Matters Relating Thereto</b></p> <p>A: The minutes of the previous Council meeting held on 8<sup>th</sup> April 2024 were considered and approved. (Prop: JG 2<sup>nd</sup>: DR; Unan)</p>																																									
05/07/24	<p><b>Finance</b></p> <p>A: To note the Council's monetary assets: Royal Bank of Scotland, and for the Chair of the meeting to examine, approve and arrange to sign the bank reconciliation and latest current account statements when available.</p> <table border="1" data-bbox="338 1146 1391 1986"> <thead> <tr> <th></th> <th>As at 13th May 2024</th> <th>Adjusted 8th April 2024</th> <th>As at 31st March 2024</th> </tr> </thead> <tbody> <tr> <td>Balance brought forward 1st April 2024</td> <td>£44,730.52</td> <td>£44,730.52</td> <td>£34,563.70</td> </tr> <tr> <td>Total Income</td> <td>£23,145.04</td> <td>0.00</td> <td>£37,485.70</td> </tr> <tr> <td>Total Expenditure</td> <td>£3,482.35</td> <td>0.00</td> <td>£27,318.88</td> </tr> <tr> <td>Balance</td> <td>£64,393.21</td> <td>£44,730.52</td> <td>£44,730.52</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Last Statement Balance as at 28th March 2024</td> <td>£45,482.92</td> <td>£45,482.92</td> <td>£45,482.92</td> </tr> <tr> <td>Less un-presented cheques</td> <td>£4,234.75</td> <td>£752.40</td> <td>£752.40</td> </tr> <tr> <td>Add uncleared deposits</td> <td>£23,145.04</td> <td>£0</td> <td>£0</td> </tr> <tr> <td>Available Balance 13th May 2024</td> <td>£64,393.21</td> <td>£44,730.52</td> <td>£44,730.52</td> </tr> </tbody> </table>		As at 13th May 2024	Adjusted 8th April 2024	As at 31st March 2024	Balance brought forward 1st April 2024	£44,730.52	£44,730.52	£34,563.70	Total Income	£23,145.04	0.00	£37,485.70	Total Expenditure	£3,482.35	0.00	£27,318.88	Balance	£64,393.21	£44,730.52	£44,730.52					Last Statement Balance as at 28th March 2024	£45,482.92	£45,482.92	£45,482.92	Less un-presented cheques	£4,234.75	£752.40	£752.40	Add uncleared deposits	£23,145.04	£0	£0	Available Balance 13th May 2024	£64,393.21	£44,730.52	£44,730.52	
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	<p><i>Note: Correct to Less un-represented cheques – Agenda should have shown £752.40 in the above column headed As at the 21<sup>st</sup> March 2024.</i></p> <p>B: To approve and instruct the payment by cheque, of presented invoiced items, including the following:</p> <ul style="list-style-type: none"> <li>i) T. Dale – Salary plus expenses – £343.20</li> <li>ii) F. Purslow – Salary, expenses plus Arrears – £29.02 + £845.44 = £874.46</li> <li>iii) E. Smith – Cleaning – £100.00</li> <li>iv) HMRC – Employee Tax – £136.40</li> <li>v) ICCM – Annual Subscription – £100.00</li> <li>vi) PPPF – Annual Subscription – £12.00</li> <li>vii) D. Robinson – Reimbursement for Petrol for ride on lawn mower – £32.49</li> <li>viii) Hiscox Insurance Company Limited – Annual Insurance Cover – £1,397.15</li> </ul> <p>In addition, late submissions:</p> <ul style="list-style-type: none"> <li>i) Simon Wood Gardening Services – Buffer Maintenance – £170.00</li> <li>ii) PHS – Annual Payment for Sanitary Disposal – £136.56</li> </ul> <p>C: To note the income and receipts of the Council.</p> <ul style="list-style-type: none"> <li>i) Honesty box – £39.32</li> <li>ii) S. Wood – Rental Ashmore – £120.00</li> <li>iii) Gavin Baldwin – Allotment – £120.00</li> <li>iv) DDC – Precept – £21,218.00</li> <li>v) DDC – Reimbursement Burial Ground/Play Area – £1,647.72</li> </ul> <p>The clerk explained that unlike the normal two months finance figures being provided, the table above shows 2023-24 yearend figures. Adjusted April figures, as explained at last month’s meeting the figures may require amendment once the final bank statement had been received due to 2023/24 with year-end adjustments taking place. And the current situation. (Prop: MH 2nd: DR; Unan)</p>	
05/08/24	<p><b>Council Matters</b></p> <p>A: No further update on Playground replacement and funding was given. Clerk advised that the funding raised and current available sits at £6,321.06. To be added to the next agenda.</p> <p>B: A brief update on Management and 2024 Grounds Maintenance contract was given. The main topic being that in the last three weeks the triangle has been mown twice without authorisation. It is believed to have been performed by a local resident. This area is managed by the Parish Council who have been cultivating the area for wild flowering, with public finances spent in this area. An investigation to identify the resident will take place, on discovery the Parish Council will write to the individual.</p> <p>In addition, the following was shared. Derbyshire Dales have confirmed that Leacroft Park will be included in the No Mow May initiative.</p> <p>Clerk advised that the remaining wildflower fund sits at £1007.03.</p> <p>C: A discussion on the request under Freedom of Information regarding housing took place. A response has now been received from DDDC, the information provided is high level, whilst it provides some benefit the lack of detailed does not aid a full understanding required for an in-depth analysis. The rationale for withholding the detail information (this is a qualified exemption) given, is that disclosure is not in public interest that withholding this information in relation to this exemption is greater than disclosing it. To disclose this information could result in the following:</p> <ul style="list-style-type: none"> <li>• Risk of the social and psychological effects of crime, such as the increased vulnerability of local residents and their fear of crime.</li> <li>• The need to take account of the potential consequences of criminal damage, for example, the direct costs of repairing property and the indirect costs of the impact of local property values, increased insurance premiums and the cost of evictions.</li> </ul>	<p><b>DB</b></p> <p><b>DR, Clerk</b></p>

	<p>The lead Councillor did not agree with the rationale asking the Parish Council to support challenging the response. The Parish Council agreed, a draft response will be circulated for input. On responding to DDDC, Cllr Buckler to be copied for assistance.</p> <p>D: The Parish Council were advised that a second quote for repairs/improving the pathway from Florence Gladwin Close to the Play Area will be available for the next meeting and that funding opportunities were currently being investigated.</p> <p>E: A brief update on various traffic issues within the Village was given. The main topic being parking on pavements. Whilst not illegal, it is illegal to block access. Article to be produced for the village magazine, polite leaflets to be placed on windscreens of offending vehicles, support requested for PSCO.</p> <p>F: No further update on footpath from Clough wood was available. Item to be added to next agenda.</p> <p>G: A brief update on the burial ground expansion was given, that a site visit has been arranged for this week.</p> <p>H: A brief update on behalf of the Finance Committee was given by the Clerk. The Parish Council were advised that the minutes of the last meeting were available on the website.</p> <p>At the meeting various items were discussed: Projects, Burial Ground, Playground, Wildflower and Woodhouse Lane Footpath were discussed identifying lead Councillors.</p> <p>Asset Register, it was agreed to arrange a Village Walkabout to identify all benches etc. It was also recognised the work Cllr Stone and Cllr Randles have completed on identifying potholes and drain issues for repair.</p> <p>Storage for Parish Council documentation, it was asked if there was a possibility to store a lockable cabinet at the Burton Institute. A brief discussion took place on the possibility of space becoming available once a project involving the Winster Wakes took place, moving archives, paper documents into a digital format. Item to be discussed at the Burton Institute Committee meeting.</p> <p>I: The discussion on repairs to Burma Road was deferred to the next meeting. Item to be added to the agenda.</p> <p>J: Clerk advised that RoSPA Outdoor Gym and Play Area inspection was to take place in May following which a report will be available. Resident 1 advised that this had already taken place at Woodhouse Lane. Item to be added to next agenda.</p> <p>K: A discussion on approach to the increasing issue of dog waste in the village took place. It was recognised that this has attempted to be tackled numerous times and that during holiday season the situation worsens. In an attempt to help the situation it was agreed to incorporate a polite request to pick up after your dog with the message on car parking to be posted to holiday lets (see 5/05/24 Members questions to the Chair). In addition, place an article in the Village Magazine and provide a polite letter to known dog owners in the village.</p> <p>L: There was nothing of note or urgently required to discuss that merited the Council's attention.</p>	<p>DB</p> <p>AC, MR</p> <p>DB</p> <p>DF, Clerk AS, Clerk</p> <p>JG</p> <p>DF</p> <p>JG, DB, MR, Clerk</p>
05/09/24	<p><b>Planning:</b></p> <p>A: The following were discussed, considered and instruction reporting the Council's views on applications received are available to view on <a href="http://www.peakdistrict.gov.uk">www.peakdistrict.gov.uk</a>, including the following:</p> <ul style="list-style-type: none"> <li>i) NP/DDD/0424/0338 - Clough Lodge, Painters Way, Winster. Replace all four windows on front elevation and both windows on side elevations. <b>No objections raised.</b></li> <li>ii) NP/DDD/0424/0357 - Woodbine Cottage, East Bank, Winster. New porch to front elevation, alterations to rear flat roof and window/doors, remove pebbledash finish on side, taking back to original stone finish. <b>No objections raised.</b></li> </ul>	

	<p>iii) NP/DDD/0424/0433 - East Bank Cottage, East Bank, Winster. New pitched roofs to replace existing flat roofs. Replacement window. Canopy over rear entrance door. <b>No objections raised.</b></p> <p>B: To note any planning decisions as notified by the Peak District National Park Authority: None this month.</p>	
04/10/24	<p><b>Correspondence &amp; Circulars:</b> Noted and discussed, correspondence received and pre-circulated to Members by email, unless otherwise indicated, including the following:</p> <ul style="list-style-type: none"> <li>i) DCC – Parish and Town Liaison Forum, Community news.</li> <li>ii) DALC – Newsletter, DALC Roadshow.</li> <li>iii) Public Sector Executive – various.</li> <li>iv) PDNPA – News.</li> <li>v) Resident – Gas Leak, Damage to pipework</li> </ul> <p>A brief discussion took place regarding the reported gas leak (v) above. Gigaclear Health and Safety Manager was made aware of the situation. However, it is recognised that it would be impossible to identify actual responsibility to any damage that may have taken place.</p>	
05/11/24	<p><b>Items for the Village Magazine:</b> DDDC Consultation Plan, Parking to including parking on pavements, Dog waste.</p>	
	<p><b>The next Council Meeting will take place at 7.00pm on Monday 3<sup>rd</sup> June 2024, at the Jubilee Room, Burton Institute, Winster.</b> <b>Meeting closed at 8.20pm.</b></p>	